



# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

## Regular Meeting Agenda

Friday, 2 October 2015, 1:30pm

1188 E. 2<sup>nd</sup> Building, Durango, CO 81301

- I. Introductions
- II. Regional Housing Alliance of La Plata County Presentation
- III. 2015 Budget Amendment Hearing
- IV. 2016 Preliminary Budget Hearing
- V. Consent Agenda
  - a. September 2015 Minutes
  - b. August 2015
- VI. Discussion Items
- VII. Decision Items
  - a. 2015 Budget Amendment
  - b. 2016 Preliminary Budget
  - c. Downtown DOLA Grant IGA
- VIII. Reports
  - a. Director's Report
  - b. Broadband Report
  - c. Transportation Report
  - d. VISTA Report
  - e. Community Updates (if time allows)

# Regional Housing Alliance of La Plata County Presentation

# La Plata Homes Fund

P.O. Box 2179 | Durango CO 81302-2179 | 124 E. 9<sup>th</sup> Street | Durango CO 81301 | P: 970.259.1418 | F: 970.259.1298

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September 28, 2015

Miriam Gillow-Wiles  
Southwest Colorado Council of Governments  
PO BOX 963  
Durango, CO 81302

Dear Ms. Gillow-Wiles,

Thank you for inviting me to speak with at your upcoming Southwest Colorado Council of Governments meeting. The board of the La Plata Homes Fund has recently approved a new strategic initiative- to expand our Homebuyer Assistance Program to the surrounding counties in Southwest Colorado.

Our Homebuyer Assistance Program has three main components: homebuyer education, homeownership counseling, and mortgage assistance.

- Every month, we offer a free eight-hour homebuyer education class. The core curriculum includes successful budgeting, understanding your credit, financing a home and the mortgage process, selecting a home, working with a relator, and energy-efficiency.
- We also offer free one-on-one homeownership counseling. In a private counseling session, a trained housing counselor will review a family's budget, credit, and homeownership goals. Counseling often results in developing a long term homeownership action plan that may include implementing budget and spending plans for debt reduction, saving for a down payment, or establishing/repairing credit.
- Finally, we offer mortgage assistance to fill the gap between what working families can afford and the cost of available entry-level housing. This financial assistance is necessary when there is such a large disparity between the cost of housing and wages. As a revolving loan fund, we relend the loan funds as the loans are repaid.

Since 2008, we have accomplished the following in La Plata County:

- More than 1,040 households have attended our homebuyer education class;
- More than 950 households have received free personalized pre-purchase counseling;
- More than 135 families have received second mortgage assistance, totaling \$4.1 million; and
- An additional 200 households who accessed our services became homeowners.

Let me share with you one families story-

*Bridget, Stetson and Aaliyah moved into their new Sunrise Village home in March 2014. "Owning our home means stability, routine, and security for my young ones," says Bridget. A graduate of Ft. Lewis College and Durango native, Bridget is an accountant with Texas Capital*

*Partners. Bridget took the RHA's homebuyer education class, and the budgeting skills she learned appealed to her accountant aptitude. "The class prepares you for life. The budgeting skills can help you reach your goal of home ownership, or any life goal," she says.*

Since 2008, we have obtained valuable certifications as a Community Development Financial Institution and HUD Counselling Agency. We have developed programmatic infrastructure and recruited qualified staff. We now seek to leverage this capacity and bring this valuable program to the surrounding counties in the SW region.

I would like to have 20-30 minutes of time to explain this initiative and get feedback from your board. Thank you for your partnership and I look forward to discussing this further on October 2<sup>nd</sup>.

Sincerely,

Karen Iverson  
Executive Director

## 2015 Budget Amendment Hearing

Southwest Colorado Council of Governments  
January through August 2015

2015 Budget Amendment - October 2, 2015

	Approved Dec			
	2014	Actual	Proposed	Difference
	Budget	Jan - Aug 15	Jan - Dec 15	
<b>Income</b>				
3500 · WLC Grant	10,000.00	10,000.00	\$ 10,000.00	0.00
4004 · SWIMT Rev	4,815.00	551.35	\$ 551.35	\$ (4,263.65)
4005 · E-tics	8,400.00	8,400.00	\$ 8,400.00	0.00
4006 · Dues Revenue	114,712.00	114,712.00	\$ 114,712.00	0.00
4008 · Telecom Services Revenue	12,000.00	6,210.00	\$ 8,280.00	\$ (3,720.00)
4009 · Fiber Lease Revenue	3,270.00	12,715.00	\$ 17,735.00	\$ 14,465.00
4011 · AAA revenue	10,500.00	0.00	\$ 3,500.00	\$ (7,000.00)
4012 · TPR Dues revenue	8,000.00	7,679.00	\$ 7,679.00	\$ (321.00)
4030 · Grant-CDOT	21,100.00	15,680.85	\$ 21,100.00	0.00
4035 · Fiber Repair Fund Revenue	9,900.00	0.00	0.00	\$ (9,900.00)
4040 · Grant-Transit	19,000.00	6,739.46	\$ 24,800.00	\$ 5,800.00
4041 · All Hazards Grant	241,788.00	183,856.71	\$ 221,000.00	\$ (20,788.00)
4043 · DoLA Grants	89,000.00	15,765.08	\$ 89,000.00	0.00
4957 · RREO Grant	27,779.00	21,204.27	\$ 31,924.00	\$ 4,145.00
<b>Total Income</b>	<b>580,264.00</b>	<b>403,513.72</b>	<b>558,681.35</b>	<b>\$ (21,582.65)</b>
<b>Gross Profit</b>	<b>580,264.00</b>	<b>403,513.72</b>	<b>558,681.35</b>	<b>\$ (21,582.65)</b>
<b>Expense</b>				
5009 · Bookkeeper	200.00	249.95	\$ 250.00	\$ 50.00
5200 · All Hazard Project	186,054.00	188,457.81	\$ 190,000.00	\$ 3,946.00
5401 · Software Maintenance (E-Tic)	8,400.00	6,300.00	\$ 8,400.00	0.00
5403 · Fiber Leasing Expe.	0.00	5,197.50	\$ 13,301.00	\$ 13,301.00
5410 · Rent	92.00	1.00	\$ 81.00	\$ (11.00)
5505 · Bank Fees	54.00	40.00	\$ 150.00	\$ 96.00
5510 · Travel Exp	16,000.00	15,889.29	\$ 17,500.00	\$ 1,500.00
5512 · Meeting Exp	2,000.00	3,403.68	\$ 4,000.00	\$ 2,000.00
5514 · Professional Fees.	100.00	44.67	\$ 50.00	\$ (50.00)
5515 · Legal Fees	6,000.00	2,236.29	\$ 3,000.00	\$ (3,000.00)
5517 · Data Back Up Exp	325.00	750.00	\$ 750.00	\$ 425.00
5520 · Advertising	250.00	132.66	\$ 800.00	\$ 550.00
5521 · Telephone/Website/Internet	3,500.00	2,203.92	\$ 3,000.00	\$ (500.00)
5523 · Payroll Processing Fees	1,550.00	1,053.21	\$ 1,550.00	0.00
5525 · Audit	7,000.00	6,250.00	\$ 6,250.00	\$ (750.00)
5526 · Internet Connectivity (100 Mb)	12,000.00	8,100.00	\$ 11,700.00	\$ (300.00)
5527 · Internet & software	0.00	468.00	\$ 475.00	\$ 475.00
5530 · Fiber Repair Fund	9,900.00	0.00	0.00	\$ (9,900.00)
5532 · Postage	125.00	104.63	\$ 125.00	0.00
5535 · Printing/Reproduction	500.00	51.70	\$ 800.00	\$ 300.00
5540 · Membership/Sub	1,150.00	825.00	\$ 1,150.00	0.00
5545 · Office Equipment/Computers	2,000.00	6,563.16	\$ 7,000.00	\$ 5,000.00
5550 · Supplies	2,500.00	989.55	\$ 1,300.00	\$ (1,200.00)

**Southwest Colorado Council of Governments**  
**January through August 2015**

	Approved Dec		Proposed	Difference
	2014	Actual		
	Budget	Jan - Aug 15	Jan - Dec 15	
5555 · Liability Insurance	3,677.00	2,083.00	\$ 2,083.00	\$ (1,594.00)
5558 · Insurance- Health	28,296.00	16,751.00	\$ 28,716.00	\$ 420.00
5566 · SWIMT Contract Reimb Exp	4,001.00	0.00	0.00	\$ (4,001.00)
5570 · Car Allowance/Mileage	3,600.00	2,700.00	\$ 3,600.00	0.00
5571 · Housing allowance	0.00	3,217.75	0.00	0.00
5580 · Salary & Wages				
5585 · Payroll Tax Expense	10,375.00	6,359.22	\$ 10,375.00	0.00
5586 · Retirement Exp	3,250.00	2,209.83	\$ 3,250.00	0.00
5580 · Salary & Wages - Other	121,341.00	78,831.43	\$ 121,341.00	0.00
<b>Total 5580 · Salary &amp; Wages</b>	<b>134,966.00</b>	<b>87,400.48</b>	<b>\$ 134,966.00</b>	<b>0.00</b>
5587 · Worker's Compensation	1,594.00	1,596.75	\$ 1,597.00	\$ 3.00
5640 · Consulting	55,820.00	22,707.47	\$ 30,000.00	\$ (25,820.00)
5644 · AmeriCorp Member	15,030.00	8,000.00	\$ 10,500.00	\$ (4,530.00)
5648 · Transit Study Expense	10,000.00	0.00	\$ 10,000.00	0.00
5649 · IT Consultant Expense	63,000.00	0.00	\$ 63,000.00	0.00
<b>Total Expense</b>	<b>579,684.00</b>	<b>393,768.47</b>	<b>556,094.00</b>	<b>\$ (23,590.00)</b>
<b>Net Income</b>	<b>580.00</b>	<b>9,745.25</b>	<b>2,587.35</b>	<b>\$ 2,007.35</b>

**Southwest Colorado Council of Governments**  
**January through August 2015**

**Notes**

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**Income**

3500 · WLC Grant	
4004 · SWIMT Rev	Worked w/ city and found an error; corrected
4005 · E-tics	
4006 · Dues Revenue	
4008 · Telecom Services Revenue	
4009 · Fiber Lease Revenue	75% will go to city in below expense account 5403
4011 · AAA revenue	Contract max is \$8,000 with \$4,500 budgeted for 2016
4012 · TPR Dues revenue	Town of Rico withdrew
4030 · Grant-CDOT	
4035 · Fiber Repair Fund Revenue	Not collected this year
4040 · Grant-Transit	Contract for more than expected
4041 · All Hazards Grant	
4043 · DoLA Grants	
4957 · RREO Grant	

**Total Income**

**Gross Profit**

**Expense**

5009 · Bookkeeper	
5200 · All Hazard Project	
5401 · Software Maintenance (E-Tic)	
5403 · Fiber Leasing Expe.	City's 75%
5410 · Rent	\$80 post office box renewal in November
5505 · Bank Fees	
5510 · Travel Exp	\$13,500 TPR, \$4,000 COG
5512 · Meeting Exp	
5514 · Professional Fees.	Under budget
5515 · Legal Fees	
5517 · Data Back Up Exp	
5520 · Advertising	
5521 · Telephone/Website/Internet	
5523 · Payroll Processing Fees	
5525 · Audit	Actual
5526 · Internet Connectivity (100 Mb)	\$3600 to FastTrack for rest of year
5527 · Internet & software	VPN, Infographics, Zoom
5530 · Fiber Repair Fund	Will not collect in 2015
5532 · Postage	
5535 · Printing/Reproduction	\$531 coming September for SB152
5540 · Membership/Sub	
5545 · Office Equipment/Computers	Multiple laptops, printer, & conference equipment
5550 · Supplies	



Southwest Colorado Council of Governments  
January through August 2015

Notes

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5555 · Liability Insurance	Actual
5558 · Insurance- Health	
5566 · SWIMT Contract Reimb Exp	
5570 · Car Allowance/Mileage	
5571 · Housing allowance	
5580 · Salary & Wages	
5585 · Payroll Tax Expense	
5586 · Retirement Exp	
5580 · Salary & Wages - Other	
Total 5580 · Salary & Wages	
5587 · Worker's Compensation	Actual
5640 · Consulting	
5644 · AmeriCorp Member	
5648 · Transit Study Expense	Depends on DoLA grant
5649 · IT Consultant Expense	Depends on DoLA grant
Total Expense	
Net Income	

## 2016 Preliminary Budget Hearing

**2016 BUDGET SUMMARY AND COMPARISON**

	2014 Actual	2015 Amended Budget	2016 Preliminary Budget	Notes
<b>BEGINNING BALANCE</b>	<b>56680</b>	<b>95418.98</b>	<b>98005.89</b>	
<b>REVENUES</b>				
3500 · WLC Revenue	\$ -	\$ 10,000.00	\$ -	
3501 · Admin Position (Community Funded)	\$ -	\$ -	\$ 12,200.00	
3502 · Restricted Account Grant Match	\$ -	\$ -	\$ 25,000.00	
4001 · Fiber Equipment Replacement Fund (ramp)	\$ -	\$ -	\$ 15,000.00	Previously RAMP
4004 · SWIMT Rev	\$ 42,142.88	\$ 551.00	\$ -	
4005 · E-tics	\$ 7,529.89	\$ 8,400.00	\$ 8,400.00	
4006 · Dues Revenue	\$ 118,712.01	\$ 114,712.00	\$ 120,000.00	
4007 · TPR - CDOT Funding	\$ 10,267.00	\$ 21,100.00	\$ 21,100.00	
4008 · Telecom Services Revenue	\$ 2,182.48	\$ 8,280.00	\$ 8,280.00	
4009 · Fiber Lease Revenue	\$ 12,420.00	\$ 17,735.00	\$ 19,300.00	75% to city in below account 5403
4010 · Grant-DOLA Admin	\$ 53,938.14	\$ -	\$ -	
4011 · AAA Revenue	\$ -	\$ 3,500.00	\$ 4,500.00	State FY, ends June 30, 2016
4012 · TPR Dues revenue	\$ -	\$ 7,679.00	\$ 7,679.00	
4020 · Grant DOLA-Construction	\$ 287,821.26	\$ -	\$ -	
4040 · Grant-Transit	\$ 7,846.59	\$ 24,800.00	\$ 19,000.00	
4041 · All Hazards Grant	\$ 170,751.12	\$ 221,000.00	\$ 69,578.00	
4042 · Grant - Fort Lyons	\$ 8,829.84	\$ -	\$ -	
4043 · DoLA Grants	\$ -	\$ 89,000.00	\$ 303,888.00	
4950 · Match-GOV Admin	\$ 27,748.39	\$ -	\$ -	
4951 · Match-GOV Construction	\$ 107.75	\$ -	\$ -	
4952 · Region 9-Matching Funds	\$ 2,034.54	\$ -	\$ -	
4955 · In Kind Project Match- Construc	\$ 95,399.21	\$ -	\$ -	
4956 · In Kind Project Match- Admin	\$ 1,847.31	\$ -	\$ -	
4957 · RREO Grant	\$ 28,007.64	\$ 31,924.00	\$ 36,200.00	
<b>TOTAL REVENUES</b>	<b>\$ 877,586.05</b>	<b>\$ 558,681.00</b>	<b>\$ 670,125.00</b>	
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 934,266.05</b>	<b>\$ 654,099.98</b>	<b>\$ 768,130.89</b>	
<b>EXPENDITURES</b>				
1008 · Alpine Credit Card	\$ 397.56	\$ -	\$ -	
5009 · Bookkeeper	\$ 65.00	\$ 250.00	\$ 500.00	
5200 · All Hazard Project	\$ 159,820.14	\$ 190,000.00	\$ 46,724.00	
5401 · Software Maintenance (E-Tic)	\$ 7,700.00	\$ 8,400.00	\$ 8,400.00	
5403 · Fiber Leasing Expe.	\$ 9,405.00	\$ 13,301.00	\$ 14,475.00	75% to city
5410 · Rent	\$ 40.00	\$ 81.00	\$ 81.00	
5505 · Bank Fees	\$ 6.00	\$ 150.00	\$ 150.00	
5510 · Travel Exp	\$ 11,321.45	\$ 17,500.00	\$ 17,500.00	\$13,500 TPR, \$4,000 COG
5512 · Meeting Exp	\$ 2,449.49	\$ 4,000.00	\$ 4,000.00	
5514 · Professional Fees.	\$ 80.00	\$ 50.00	\$ 50.00	
5515 · Legal Fees	\$ 8,441.05	\$ 3,000.00	\$ 3,000.00	
5517 · Data Back Up Exp	\$ -	\$ 750.00	\$ 750.00	
5520 · Advertising	\$ 124.60	\$ 800.00	\$ 800.00	
5521 · Telephone/Website/Internet	\$ 3,268.88	\$ 3,000.00	\$ 3,000.00	
5523 · Payroll Processing Fees	\$ 1,374.19	\$ 1,550.00	\$ 1,550.00	
5525 · Audit	\$ 7,500.00	\$ 6,250.00	\$ 6,438.00	
5526 · Internet Connectivity (100 Mb)	\$ 14,733.33	\$ 11,700.00	\$ 11,700.00	
5527 · Internet & software	\$ 5.00	\$ 475.00	\$ 475.00	
5530 · Fiber Equipment Replacement Fund (ramp)	\$ -	\$ -	\$ 15,000.00	
5532 · Postage	\$ 170.33	\$ 125.00	\$ 125.00	
5535 · Printing/Reproduction	\$ 121.15	\$ 800.00	\$ 800.00	
5540 · Membership/Sub	\$ 625.00	\$ 1,150.00	\$ 3,200.00	
5545 · Office Equipment/Computers	\$ (2,388.22)	\$ 7,000.00	\$ 3,000.00	
5546 · Equipment Expense	\$ -	\$ -	\$ 20,000.00	
5550 · Supplies	\$ 3,333.85	\$ 1,300.00	\$ 1,300.00	
5555 · Liability Insurance	\$ 2,212.00	\$ 2,083.00	\$ 2,102.00	
5558 · Insurance- Health	\$ 8,546.38	\$ 28,716.00	\$ 28,439.00	
5566 · SWIMT Contract Reimb Exp	\$ 38,812.94	\$ -	\$ -	
5570 · Car Allowance/Mileage	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	
5580 · Salary & Wages				
5585 · Payroll Tax Expense	\$ 4,388.00	\$ 10,375.00	\$ 11,812.00	
5580 · Salary & Wages - Other	\$ 80,683.69	\$ 121,341.00	\$ 138,282.00	
Total 5580 · Salary & Wages	\$ 85,071.69	\$ 131,716.00	\$ 150,094.00	
5586 · Retirement Expense	\$ -	\$ 3,250.00	\$ 3,487.00	
5587 · Worker's Compensation	\$ 1,450.00	\$ 1,597.00	\$ 1,674.00	
5590 · Shared Services - IT	\$ -	\$ 63,000.00	\$ 15,000.00	
5591 · COG Member Grant Match	\$ -	\$ -	\$ 33,888.00	
5636 · Admin Project Expense	\$ 5,541.94	\$ -	\$ -	
5637 · SCAN GM	\$ 5,359.40	\$ -	\$ -	
5638 · Region 9 EDD	\$ 10,439.87	\$ -	\$ -	
5639 · Infor Services-Project Mgmt	\$ 4,940.00	\$ -	\$ -	
5640 · Consulting	\$ 14,866.91	\$ 30,000.00	\$ 246,917.00	
5641 · Regional Project Mgmt	\$ 7,476.50	\$ -	\$ -	

5642 · Project Engineering & Mgmt	\$ 2,164.10	\$ -	\$ -
5643 · Transit	\$ 7,850.00	\$ -	\$ -
5644 · AmeriCorps Member	\$ -	\$ 10,500.00	\$ 13,200.00
5645 · Project Construction	\$ 286,197.68	\$ -	\$ -
5647 · FLC Interns	\$ 5,500.00	\$ -	\$ -
5648 · Transit Study Expense	\$ -	\$ 10,000.00	\$ 6,000.00
5650 · Conference/Seminars/Training	\$ 225.00	\$ -	\$ -
5660 · Contract Services			
5662 · Contract- Other	\$ 125.00	\$ -	\$ -
5663 · Contract- Housing	\$ 20,677.34	\$ -	\$ -
5660 · Contract Services - Other	\$ 1,950.00	\$ -	\$ -
Total 5660 · Contract Services	\$ 22,752.34	\$ -	\$ -
5955 · In Kind Project expense- Constr	\$ 95,399.21	\$ -	\$ -
5956 · In Kind project Exp.- Admin	\$ 1,847.31	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 838,847.07</b>	<b>\$ 556,094.00</b>	<b>\$ 667,419.00</b>
<b>ENDING BALANCE</b>	<b>\$ 95,418.98</b>	<b>\$ 98,005.98</b>	<b>\$ 100,711.89</b>

1 The beginning balance for the 2015 budget is based on 2014 actuals. All other line items are estimates

## CONSENT AGENDA

Southwest Colorado Council of Governments  
September Board Meeting  
11 September 2015  
Carnegie Building

Board in Attendance:

Dick White – City of Durango  
Andrea Phillips – Town of Mancos  
Julie Westendorff – La Plata County  
Michael Whiting – Archuleta County  
Shane Hale – City of Cortez  
Ron LeBlanc – City of Durango  
Lana Hancock – Town of Dolores  
Dan Naiman – Town of Ignacio  
John Egan – Town of Pagosa Springs  
Michelle Nelson - Town of Bayfield

Staff in Attendance:

Miriam Gillow-Wiles – COG Executive Director  
Sara Trujillo – COG Assistant/Accountant  
Shannon Cramer – COG VISTA  
Jessica Laitsch – COG assistant  
Marsha Porter-Norton – Moderator

**I. Call to Order/Introductions**

The meeting was called to order by Chairman Dick White at 12:24 pm.

**II. August 2015 Minutes**

Julie Westendorff noted that the minute's title should read "August" versus "May" and that under the DoLA contract section "contact" versus "contract" was used. These typos need to be updated.

**Motion to approved the August 2015 minutes with updates mentioned: Shane Hale, Second: Michael Whiting. Passed by unanimous voice vote.**

**May, June, and July 2015 Financials**

Julie Westendorff questioned by Fort Lyons was showing up on financial reports when that class should be closed out. Miriam noted upon the update to Quick books 2015 old accounts have been showing back up. Sara will look into this to see if it is a program error and ensure the balance sheet has not been affected.

Questions were asked about the salary and wages expense account showing funds in all classes. Sara explained that per the auditor, salary should be separated out according to how much time staff spends on each grant. Therefore, Sara calculates what percentage of staff time was spent on each grant according to bi-weekly submitted time records and these figures then go into the general journal which reflects in the financials.

With the budget in Quick books reflecting the budget approved in December 2014, some of the accounts look over or under spent. Sara said she could do a budget amendment so the board could have a clearer picture of where the financials currently sit and that another amendment would happen in December. Julie Westendorff said a budget amendment in October would be good so the board would be up-to-date on financials before the end of the

year. Sara is to prepare a 2015 budget amendment for presentation and approval at the October 2 board meeting.

**Motion to approve May, June, and July 2015 financials as presented: Shane Hale, Second: Dan Naiman. Passed by a unanimous voice vote.**

### III. **Strategic Planning:**

#### Strategic Plan 2014

2014 goals/plan was based on getting the organization functioning better, which the board feels was accomplished. This information is useful for context as a reminder of where we were.

#### 2015 Goals

2015 goals are about moving forward and establishing objectives and benchmarks. These objectives help to frame the budget and support goals. Questions asked were where did we get? Where did we miss? Where are we in terms of capacity? The objectives spreadsheet was provided in the board packet. Finding the specific measurable results is the purpose of the following 2015 objectives check-up:

#### **Objective 1.1: Leverage Funds**

*Recycling* – this objective wrapped up in June 2015 and helped to determine if recycling was viable, and it is. Working with private sector haulers is the next step. Mention was made of non-COG members benefiting from COG results given to the public. Michael Whiting said as long as projects are tailored to maximize member benefits and there is a collateral benefit then there should not be too much energy spent on figuring out how to keep non-members from benefiting.

*DoLA 2015 TA grant* – the COG received this grant and is currently in works. Seven COG members have received \$5,000 to spend on IT, software, and hardware. This grant will go into 2016; 2016 will also bring another technical assistance grant, so these efforts will remain ongoing.

*Transit* – this is a state grant through federal money from CDOT to provide forum for transit and human service provider networking to discover unmet needs. Miriam plans a goal setting session to take place in November, specifically to get the transit council to be provider-driven and not staff-driven. 2015 resulted in \$24,800 in funds (with a bank error in COG favor) and projected 2016 funds are \$19,000. This endeavor is very important for economic and work force reasons and will be an ongoing effort.

*TPR* – the TPR is funded through CDOT and member dues. The funding goes towards STAC conference travel expenses for representatives to advocate for our region as well as staff time. This is an ongoing funding source and ongoing critical endeavor.

*Membership dues* – member ROI for 2015 is calculated to be 300%. Dues for 2015 were \$114,000, which cover just 27% of staff time.

*DoLA broadband planning grant* – this grant was awarded in July 2015 and is required by the state to move forward with any infrastructure grants. This grant will allow \$107,000, with \$7,000 for staff time. This grant begins in October 2015 and will run for 6-8 months.

#### **Objective 1.2: Aggregate Demand and Share Costs on Common Service Needs**

*Recycling* – this item is a common service need. The majority of members do not have access to recycling. For 2016 it is proposed for the COG to purchase 2 trailers and lease them out to communities who have no access to recycling where a hauler would pick up the full trailer and take to a recycling center. The insurance on these trailers would be inexpensive.

*IT support* – this support is written into the DoLA 2015 grant and is for communities with little IT support.

*Software* – there has not been much traction with this objective as COG staff is unsure how to implement without having more staff. This objective would entail all members purchasing software packages together to reduce cost. The board felt this was not really a COG function

but more of a community staff function. The board directed COG staff to look for opportunities as community staff members raise issues and not to spend much staff time on this item.

*Equipment purchasing* – this objective was for communities to purchase equipment in quantities to receive reduced pricing or to share equipment. The board feels communities need to talk about these opportunities and the COG be the hub where they talk to each other. Miriam noted that the new VISTA, Shannon Cramer, can work on creating a shared service menu and put this on the website. However, the VISTA position is a one year position with another VISTA coming in 2016, but after that, there must be appropriate staff to maintain this shared services web portal.

***Objective 1.3: Shared Training and Services***

*CIRSA trainings* – these training are offered to municipalities only. Miriam spoke with CIRSA and confirmed that counties are not eligible although counties are members of the COG. Several trainings have occurred in 2015 including defensive driving, which had a very good turnout.

*Waste water certifications* – it is very expensive to send people to Denver for certification; therefore, the COG sought to bring trainers from Denver to Durango to lower cost. The board suggested looking into training opportunities in other areas of operations, such as public finance. Perhaps a message board on the COG website would be useful to share information and upcoming trainings.

***Objective 2.1: Target Non-Member Entities***

*Target non-member entities* – the board feels demonstrating value to members first is the priority over non-member entities. Julie Westendorff suggested giving non-members an update of COG functions and benefits to members every two years. In addition, commissioners need to talk to newly elected officials as this item should not be solely staff driven. Andrea Phillips mentioned reaching out to special districts for membership, such as libraries and hospitals. Michael Whiting recommended proving our own value to governments we have right now; until that value is solidified for ourselves, the board should wait on recruiting special districts.

***Objective 2.2: Retain Existing Members***

*Retain existing members* – the objective is to make value, see value, and retain members. Miriam has put together graphics to further show ROI for COG members as a whole. This would be useful for individual communities as well.

***Objective 2.3: Partnering With Other Organizations***

*Partnering with other organizations* – the COG recently contracted with the AAA for bookkeeping services and hopes to continue building upon that relationship. Little has been heard from 4CORE. In regards to partnering with the SW Housing Solutions the board feels that the COG needs to be more settled in doing the priority items well before embarking on housing endeavors that other organizations are already working on. COG staff is directed to be aware of targets of opportunity as the current role of the COG is to attempt the facilitation for greater conversations about housing issues throughout the region. Early childhood education and daycare are other major issues that connect to housing issues. This all becomes an economic development issue. The board decided to keep this item on the current objectives list, but not directly work on it; simply be aware of opportunities.

*Partnering* – the Alliance, CDOT, and DoLA have been great partners with funding.

***Objective 2.4: Targeted Grant Applications/Requests***

*DoLA*: the planning grant is in process. Infrastructure would come in 2016 because planning has to be complete first per DoLA.

*EPA brownfields* – Ron LeBlanc recommended this item to come off of the objectives list as it is a community decision. Michael Whiting agreed with this item being a controversial issue,



the COG should stay away. The board decided that communities could come to the COG for help if needed, but this is not a staff-initiated endeavor.

*CDOT trails grant* – the purpose of this grant was to combine all trails into one master plan in an electronic form. It was decided this item would not be the best use of COG staff time, currently. This item was removed.

***Objective 3.1: Increase Capacity***

*Staffing*: an administrative assistant is requested for 2016. Job description and benefits of this position were distributed in the meeting packet.

***Objective 4.1: Legislation***

*Advocacy*: Miriam has worked on the SB152. There will be an ongoing ballot issue until April or May of 2016.

2016 Goals

Upon objectives review, the board decided that the top priorities for the remainder of 2015 and into 2016 are as follows:

- Shared services/equipment
- Recycling
- Broadband – identify underserved areas to get the infrastructure and ensuring more communities having access to broadband.
- Transportation (transit & TPR) – Julie Westendorff pointed out that these items should be driven by staff capacity and be results-based. These items are important to the board; staff to maintain but not take on new transit projects.

John Egan mentioned that there are others who have already worked on some of these items and that the COG does not need to bring new intelligence but look at what others have done and are doing. COG staff could invite these folks to COG meetings to talk about how they accomplished certain objectives to help direct the COG.

The board would like staff to add a results column to the goals spreadsheet and to create a step-by-step list for each objective to mark off as the objective is accomplished for the board to see the progress on each. This will make results/goals measurable. Miriam will update spreadsheet and send back out to the board for review.

The executive committee is to meet with Miriam and give a base and direction to start from to really define what the exact steps are to accomplishing objectives as some are very broad. Specific direction to each objective will help better drive grants and budget.

**IV. Discussion Items:**

2016 Budget Overview

Budgeted money from dues for staffing is less than 30%. The majority of staff costs are paid for by grants and projects.

2016 Budget Infographics

These graphics show an ROI for COG as a whole at 300%. Miriam will create graphics for all communities individually.

Dues Calculation – 20% versus 25%

Chairman Dick White requested that the board make a policy decision to go forward in 2016 and in the future with a 20 or 25% baseline for all calculations. Dolores and Igancio were in agreement of having preference for the 20%. Bayfield and Mancos were borderline based on whether sales tax on roads goes through or not. Andrea Phillips questioned whether the already decided on 25% should be changed. Some members said if budgets start getting tight, the need for membership may come into question.

**Motion to adopt the 20% baseline plus population for all 2016 and future calculations: Shane Hale, Second: John Egan. Passed by unanimous voice vote.**

Staff Job Duties

These reports were provided in the board packet.

Salary Increase Calculations

Discussed previously was the up to 4% merit plus a 2% COLA budgeted for in the 2016 staff salary increases. Currently, COG policy states an up to 4% performance merit based on review; however, there is no mention of a COLA in the policy. Some communities feel 6% is too high and that a 2% COLA is not applicable. The importance of retaining high functioning staff is essential, however. In addition, staff needs to feel valued financially and emotionally. Incentives should be provided accordingly. Each organization has their own policy when it comes to merit and COLA. Michael Whiting pointed out that this is a policy decision, not about staff, and needs to be a staff policy not a personal decision. Shane Hale commented that this decision should be an executive committee decision.

**Motion that the COG continue with the not-to-exceed 4% merit raise currently in the personnel policy and defer the consideration of a COLA for 2016: John Egan, Second: Michelle Nelson. Passed by unanimous voice vote.**

Administrative Assistant Job Overview

A job overview was given in the board packet for the administrative assistant position. Dick White pointed out that the admin position duties would significantly unload Miriam's clerical duties and at a much smaller cost as the admin assistant position would pay significantly less than Miriam's. The COG would benefit greatly using Miriam's professional experience versus clerical experience. Miriam noted that the position calls for \$12,000 from communities and that this position can be leveraged for grant in-kind matches, which would double the investment. Michael Whiting pointed out that the original strategic decision was to increase staff and that member dues went two years without change. Michelle Nelson mentioned that the travel budget was quite high with just two staff members and questioned what would happen with a third. Miriam pointed out that the 2016 travel budget for the COG is \$4,000 and that the remaining funds are for TPR representatives traveling to the monthly STAC conferences. Those travel costs are reimbursed by the TPR funds. Julie Westendorff mentioned the importance of measuring the worth of this admin assistant position. Michael Whiting mentioned Miriam's success with grants and how those numbers should go up with an admin assistant as Miriam will have more time to put towards researching and obtaining additional funding. John Egan said the board should trust Miriam and know that if she feels she needs an assistant that this is not something that needs to be measured or check listed but simply supported. Some members still feel metrics of some sort are necessary to measure the value of the admin assistant position. Dick White said the executive committee can have a discussion with Miriam to try and identify some metrics.

**Motion to allow an increase in staff as recommended by Miriam in the 2016 budget: John Egan, Second: Andrea Phillips, One opposed: Shane Hale.**

2016 Preliminary Budget 2<sup>nd</sup> Draft

The only mention was in regards to the fiber equipment replacement fund. This is a time limited contribution and needs no vote as it was voted on in the past. The COG will bill January 2016 and hold the funds in a restricted account.

**V. Decision Items:**

The agenda was amended to include a grant match item to the decision list.

Grant Match

Annual allocation of the match funds is a fixed amount that can be used for grant match and will be zeroed out every fiscal year. The grant match should be held in each individual member's funds and will be billed by the COG when needed. If a member cannot give the funds when needed, they may not be able to participate in the grant efforts.

**Motion to approve the grant match fund for 2016: Shane Hale, Second: Michael Whiting. Passed by unanimous voice vote.**

#### 2016 DoLA Grant

The DOLA Technical Assistance Grants are due October 1, 2015. Items possible for this grant include shared services, existing community broadband infrastructure updates to eTics, and transit council development. These grants require a 50-50 match. If the COG requested \$50,000 the COG would need \$50,000 to match; however, this does not need to be dollar for dollar but can be in-kind.

**Motion to approve staff to pursue and apply for the DoLA grant for 2016 shared services, updated infrastructure, and transit development: Michael Whiting, Second: John Egan. Passed by unanimous voice vote.**

#### AAA Contract

In July the AAA Board voted unanimously to enter into a contract with the SWCCOG for bookkeeping for the fiscal year 2015-2016 (July to June). Forging ties with the AAA has been one of the goals of the COG board for many years; this is the first step in doing so.

- Hourly Rate in Contract: \$43/hour
- Amount not to exceed: \$8000

**Motion to approve the AAA-SWCCOG MOU bookkeeping contract: Shane Hale, Second: John Egan. Passed by unanimous voice vote.**

#### Broadband Planning Grant Contactor Selection

Five responses were received from the RFP for the broadband planning contractor position. Costs range from \$100,000 to \$66,500. Miriam suggested NEO Fiber as this contractor came under budget and is western slope based. NEO Fiber also did work for Region 10. However, Miriam worries about NEO Fiber not being on site enough as they are located in Denver and would be in our region for just 15 days.

**Motion to uphold staff recommendations with Miriam having signature authority on the contract: Shane Hale, Second: John Egan. Passed by unanimous voice vote.**

#### CIRSA 2016 Renewal

CIRSA renewal documents were included in the board packet. Premiums did increase slightly for both the property and casualty policy and the workman's comp policy.

**Motion to approve the 2016 CIRSA renewal: Shane Hale, Second: John Egan. Passed by unanimous voice vote.**

## **VI. Reports:**

Time did not allow for reports.

**Adjourned at 4:27pm**

**Southwest Colorado Council of Governments  
Combined Balance Sheet by Class  
August 2015**

	100-General	125-SWIMT	175 - AAA	200-All Hazards	350 - WLC	400 - LCC	500 - RREO	600-TPR	700 - DoLA	800-SCAN	TOTAL
<b>ASSETS</b>											
Current Assets											
Checking/Savings											
1002 - Alpine Bank Unrestricted	66,493.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66,493.21
1010 - Petty Cash	10.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.07
6109 - Misc Income	-29.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-29.00
Total Checking/Savings	86,474.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,474.28
Accounts Receivable											
1200 - Accounts Receivable	3,641.85	0.00	0.00	26,898.14	0.00	411.49	2,309.97	-5,649.00	17,449.23	-150.00	44,911.68
Total Accounts Receivable	3,641.85	0.00	0.00	26,898.14	0.00	411.49	2,309.97	-5,649.00	17,449.23	-150.00	44,911.68
Other Current Assets											
1090 - Due To/ Due From	19,492.55	3,881.29	-233.45	-25,136.11	6,237.17	-40.15	6,277.09	12,677.07	-21,602.32	-1,553.14	0.00
Total Other Current Assets	19,492.55	3,881.29	-233.45	-25,136.11	6,237.17	-40.15	6,277.09	12,677.07	-21,602.32	-1,553.14	0.00
Total Current Assets	91,608.68	3,881.29	-233.45	1,762.03	6,237.17	371.34	8,587.06	7,028.07	-4,153.09	-1,703.14	113,386.96
<b>TOTAL ASSETS</b>	<b>91,608.68</b>	<b>3,881.29</b>	<b>-233.45</b>	<b>1,762.03</b>	<b>6,237.17</b>	<b>371.34</b>	<b>8,587.06</b>	<b>7,028.07</b>	<b>-4,153.09</b>	<b>-1,703.14</b>	<b>113,386.96</b>
<b>LIABILITIES &amp; EQUITY</b>											
Liabilities											
Current Liabilities											
Credit Cards											
1003 - Alpine Bank Credit Card-Miriam	9,418.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,418.00
1004 - Alpine Bank Credit Card - Sara	455.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	455.62
Total Credit Cards	9,873.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,873.62
Other Current Liabilities											
2210 - Deferred Member Contributions	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00
Total Other Current Liabilities	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00
Total Current Liabilities	9,873.62	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	13,873.62
Total Liabilities	9,873.62	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	13,873.62
Equity											
32000 - Retained Earnings	77,707.28	3,329.94	0.00	10,627.55	0.00	0.00	11,172.31	2,396.05	0.00	-9,416.31	95,816.82
Net Income	4,027.78	551.35	-233.45	-12,865.52	6,237.17	371.34	-2,585.25	4,632.02	-4,153.09	7,713.17	3,695.52
Total Equity	81,735.06	3,881.29	-233.45	-2,237.97	6,237.17	371.34	8,587.06	7,028.07	-4,153.09	-1,703.14	99,512.34
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>91,608.68</b>	<b>3,881.29</b>	<b>-233.45</b>	<b>1,762.03</b>	<b>6,237.17</b>	<b>371.34</b>	<b>8,587.06</b>	<b>7,028.07</b>	<b>-4,153.09</b>	<b>-1,703.14</b>	<b>113,386.96</b>

**Southwest Colorado Council of Governments**  
**Profit & Loss by Class**  
January through August 2015

	100-General	125-SWIMNT	175-AAA	200-All Hazards	350-WLC	400-LCC	500-FREC	600-TPR	700-DOLA	900-SCAN	TOTAL
<b>Income</b>											
3000 - Match - IT DOLA 7645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,694.15	0.00	0.00
3500 - WLC Grant	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00
4004 - SWIMNT Rev	0.00	551.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.35
4006 - EDCS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4008 - Dues Revenue	114,712.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114,712.00
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4012 - TPR Dues Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4030 - Grant-CDOT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,313.42	0.00	0.00	3,313.42
4040 - Grant-Transit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,660.85	0.00	0.00	15,660.85
4041 - All Hazards Grant	0.00	0.00	0.00	183,856.71	0.00	0.00	0.00	0.00	0.00	0.00	183,856.71
4043 - DOLA Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4997 - RENO Grant	0.00	0.00	0.00	0.00	0.00	0.00	21,204.27	0.00	15,785.08	0.00	36,989.35
<b>Total Income</b>	<b>114,712.00</b>	<b>551.35</b>	<b>0.00</b>	<b>183,856.71</b>	<b>10,000.00</b>	<b>6,739.46</b>	<b>21,204.27</b>	<b>18,994.27</b>	<b>14,080.93</b>	<b>27,325.00</b>	<b>397,483.89</b>
<b>Gross Profit</b>	<b>114,712.00</b>	<b>551.35</b>	<b>0.00</b>	<b>183,856.71</b>	<b>10,000.00</b>	<b>6,739.46</b>	<b>21,204.27</b>	<b>18,994.27</b>	<b>14,080.93</b>	<b>27,325.00</b>	<b>397,483.89</b>
<b>Expense</b>											
6009 - Bookkeeper	80.00	0.00	0.00	59.65	0.00	56.65	0.00	56.65	0.00	0.00	246.95
6200 - All Hazard Project	0.00	0.00	0.00	188,457.81	0.00	0.00	0.00	0.00	0.00	0.00	188,457.81
6401 - Software Maintenance (E-Tric)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6403 - Fiber Leasing Expe.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6410 - Rent	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
6505 - Bank Fees	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
6510 - Travel Exp	3,106.76	0.00	0.00	1,286.61	0.00	899.41	1,116.53	9,489.89	0.00	0.00	15,898.29
6512 - Meeting Exp	1,692.44	0.00	0.00	0.00	0.00	36.76	550.04	192.92	0.00	14.33	3,443.68
6514 - Professional Fees,	33.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.44
6517 - Data Back Up Exp	2,296.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,296.29
6520 - Advertising	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00
6521 - Telephone/Website/Internet	27.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.86
6523 - Payroll Processing Fees	1,423.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,423.92
6523 - Audit	1,053.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,053.21
6523 - Internet Connectivity (100 Mb)	6,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
6525 - Internet & software	290.00	0.00	0.00	44.50	0.00	44.50	0.00	0.00	0.00	0.00	484.50
6527 - Postage	51.70	0.00	0.00	19.69	0.00	0.00	0.00	0.00	0.00	0.00	71.39
6533 - Printing/Reproduction	50.26	0.00	0.00	15.68	0.00	0.00	0.00	0.00	0.00	0.00	65.94
6540 - Membership/Sub	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
6540 - Office Equipment/Computers	227.40	0.00	0.00	3,408.88	0.00	627.76	464.27	0.00	1,028.08	0.00	6,551.16
6550 - Supplies	793.61	0.00	0.00	113.04	0.00	49.92	32.86	0.00	0.00	0.00	986.55
6555 - Liability Insurance	2,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,083.00
6558 - Insurance-Health	16,751.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,751.00
6570 - Car Allowance/Mileage	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00
6571 - Housing allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,217.15	0.00	3,217.15
6590 - Salary & Wages	6,359.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,359.22
6595 - Payroll Tax Expense	2,209.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,209.83
6596 - Retirement Exp	80,064.48	0.00	0.00	3,359.06	2,775.85	4,482.62	1,701.23	3,757.03	2,468.94	0.00	78,891.43
6590 - Salary & Wages - Other	0.00	0.00	222.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	222.22
<b>Total 6590 - Salary &amp; Wages</b>	<b>88,633.53</b>	<b>0.00</b>	<b>222.22</b>	<b>3,359.06</b>	<b>2,775.85</b>	<b>4,482.62</b>	<b>1,701.23</b>	<b>3,757.03</b>	<b>2,468.94</b>	<b>0.00</b>	<b>87,400.48</b>
6597 - Workers Compensation	1,594.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.75	0.00	1,596.75
6540 - Consulting	0.00	0.00	0.00	0.00	0.00	170.50	12,994.47	0.00	10,142.50	0.00	22,707.47
6544 - AmeriCorp Member	0.00	0.00	0.00	0.00	0.00	0.00	7,530.00	0.00	470.00	0.00	8,000.00
<b>Total Expense</b>	<b>110,664.22</b>	<b>0.00</b>	<b>233.45</b>	<b>196,722.23</b>	<b>3,762.83</b>	<b>6,368.12</b>	<b>23,789.52</b>	<b>14,362.25</b>	<b>18,234.02</b>	<b>19,611.83</b>	<b>393,786.47</b>
<b>Net Income</b>	<b>4,027.78</b>	<b>551.35</b>	<b>-233.45</b>	<b>-12,865.52</b>	<b>6,237.17</b>	<b>371.34</b>	<b>-2,586.25</b>	<b>4,632.02</b>	<b>-4,153.09</b>	<b>7,713.17</b>	<b>3,685.42</b>

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	100-General				125-SWINT			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 - March - IT DoLA 7645	0.00				0.00			
3500 - W/LC Grant	0.00				0.00			
4004 - SWINT Rev	0.00				551.35	4,815.00	-4,263.65	11.5%
4005 - E-tics	0.00				0.00			
4006 - Dues Revenue	114,712.00	114,712.00	0.00	100.0%	0.00			
4008 - Telecom Services Revenue	0.00				0.00			
4009 - Fiber Lease Revenue	0.00				0.00			
4011 - AAA revenue	0.00				0.00			
4012 - TPR Dues revenue	0.00				0.00			
4030 - Grant-CDDOT	0.00				0.00			
4035 - Fiber Repair Fund Revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4043 - DoLA Grants	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
<b>Total Income</b>	114,712.00	114,712.00	0.00	100.0%	551.35	4,815.00	-4,263.65	11.5%
<b>Gross Profit</b>	114,712.00	114,712.00	0.00	100.0%	551.35	4,815.00	-4,263.65	11.5%
<b>Expense</b>								
5009 - Bookkeeper	80.00	200.00	-120.00	40.0%	0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	1.00	92.00	-91.00	1.1%	0.00			
5505 - Bank Fees	40.00	54.00	-14.00	74.1%	0.00			
5510 - Travel Exp	3,106.76	4,000.00	-893.24	77.7%	0.00			
5512 - Meeting Exp	1,682.44	2,000.00	-317.56	84.1%	0.00			
5514 - Professional Fees.	33.44	100.00	-66.56	33.4%	0.00			
5515 - Legal Fees	2,236.29	6,000.00	-3,763.71	37.3%	0.00			
5517 - Data Back Up Exp	750.00	325.00	425.00	230.8%	0.00			
5520 - Advertising	27.66	250.00	-222.34	11.1%	0.00			
5521 - Telephone/Website/Internet	1,423.92	3,500.00	-2,076.08	40.7%	0.00			
5523 - Payroll Processing Fees	1,053.21	1,550.00	-496.79	67.9%	0.00			
5525 - Audit	6,250.00	7,000.00	-750.00	89.3%	0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5527 - Internet & Software	290.00				0.00			
5530 - Fiber Repair Fund	0.00				0.00			
5532 - Postage	50.26	126.00	-74.74	40.2%	0.00			
5535 - Printing/Reproduction	51.70	500.00	-448.30	10.3%	0.00			
5540 - Membership/Sub	825.00	1,150.00	-325.00	71.7%	0.00			
5545 - Office Equipment/Computers	227.40	2,000.00	-1,772.60	11.4%	0.00			
5550 - Supplies	793.61	2,500.00	-1,706.39	31.7%	0.00			
5555 - Liability Insurance	2,083.00	3,677.00	-1,594.00	56.6%	0.00			
5558 - Insurance - Health	16,751.00	28,296.00	-11,545.00	59.2%	0.00			
5566 - SWINT Contract Reimb Exp	0.00				0.00	4,001.00	-4,001.00	0.0%
5570 - Car Allowance/Mileage	2,700.00	3,600.00	-900.00	75.0%	0.00			
5571 - Housing allowance	0.00				0.00			
5585 - Salary & Wages	6,359.22	10,375.00	-4,015.78	61.3%	0.00			
5586 - Payroll Tax Expense	2,209.83	3,250.00	-1,040.17	68.0%	0.00			
5588 - Retirement Exp	60,054.48	121,341.00	-61,276.52	49.5%	0.00			
5590 - Salary & Wages - Other					0.00			
<b>Total 5580 - Salary &amp; Wages</b>	68,633.53	134,986.00	-66,332.47	50.9%	0.00			
5587 - Workers Compensation	1,594.00	1,594.00	0.00	100.0%	0.00			
5540 - Consulting	0.00				0.00			
5644 - AmeriCorp Member	0.00				0.00			
5648 - Transit Study Expense	0.00				0.00			
5649 - IT Consultant Expense	0.00				0.00			
<b>Total Expense</b>	110,684.22	203,479.00	-92,794.78	54.4%	0.00	4,001.00	-4,001.00	0.0%
<b>Net Income</b>	<b>4,027.78</b>	<b>-88,767.00</b>	<b>92,794.78</b>	<b>-4.5%</b>	<b>551.35</b>	<b>814.00</b>	<b>-262.65</b>	<b>67.7%</b>

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	150 - RAMP				175 - AAA			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 - Match - IT DoLA 7645	0.00				0.00			
3500 - WLC Grant	0.00				0.00			
4004 - SWMINT Rev	0.00				0.00			
4005 - E-tics	0.00				0.00			
4006 - Dues Revenue	0.00				0.00			
4008 - Telecom Services Revenue	0.00				0.00			
4009 - Fiber Lease Revenue	0.00				0.00			
4011 - AAA revenue	0.00				0.00			
4012 - TPR Dues revenue	0.00				0.00			
4030 - Grant-CDOT	0.00	9,900.00	-9,900.00	0.0%	0.00			
4035 - Fiber Repair Fund Revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4043 - DoLA Grants	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
<b>Total Income</b>	0.00	9,900.00	-9,900.00	0.0%	0.00	10,500.00	-10,500.00	0.0%
<b>Gross Profit</b>	0.00	9,900.00	-9,900.00	0.0%	0.00	10,500.00	-10,500.00	0.0%
<b>Expense</b>								
5009 - Bookkeeper	0.00				0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	0.00				0.00			
5505 - Bank Fees	0.00				0.00			
5510 - Travel Exp	0.00				0.00			
5512 - Meeting Exp	0.00				0.00			
5514 - Professional Fees.	0.00				11.23			
5515 - Legal Fees	0.00				0.00			
5517 - Data Back Up Exp	0.00				0.00			
5520 - Advertising	0.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5527 - Internet & software	0.00				0.00			
5530 - Fiber Repair Fund	0.00	9,900.00	-9,900.00	0.0%	0.00			
5532 - Postage	0.00				0.00			
5535 - Printing/Reproduction	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Office Equipment/Computers	0.00				0.00			
5550 - Supplies	0.00				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance - Health	0.00				0.00			
5566 - SWMINT Contract Reimb Exp	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5571 - Housing allowance	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	0.00				222.22			
<b>Total 5580 - Salary &amp; Wages</b>	0.00				222.22			
5587 - Worker's Compensation	0.00				0.00			
5640 - Consulting	0.00				0.00			
5644 - AmeriCorp Member	0.00				0.00			
5648 - Transit Study Expense	0.00				0.00			
5649 - IT Consultant Expense	0.00				0.00			
<b>Total Expense</b>	0.00	9,900.00	-9,900.00	0.0%	233.45			
<b>Net Income</b>	0.00	0.00	0.00	0.0%	-233.45			
						10,500.00	-10,733.45	-2.2%

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	200-All Hazards				350 - WILC			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 - Match - IT DoLA 7645	0.00				0.00			
3500 - WILC Grant	0.00				10,000.00	10,000.00	0.00	100.0%
4004 - SWMINT Rev	0.00				0.00			
4005 - E-tics	0.00				0.00			
4006 - Dues Revenue	0.00				0.00			
4008 - Telecom Services Revenue	0.00				0.00			
4009 - Fiber Lease Revenue	0.00				0.00			
4011 - AAA revenue	0.00				0.00			
4012 - TPR Dues revenue	0.00				0.00			
4030 - Grant-CDDOT	0.00				0.00			
4035 - Fiber Repair Fund Revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	183,856.71	241,788.00	-57,931.29	76.0%	0.00			
4043 - DoLA Grants	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
<b>Total Income</b>	183,856.71	241,788.00	-57,931.29	76.0%	10,000.00	10,000.00	0.00	100.0%
<b>Gross Profit</b>	183,856.71	241,788.00	-57,931.29	76.0%	10,000.00	10,000.00	0.00	100.0%
<b>Expense</b>								
5009 - Bookkeeper	56.65				0.00			
5200 - All Hazard Project	188,457.81	186,054.00	2,403.81	101.3%	0.00			
5401 - Software Maintenance (E-Tric)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	0.00				0.00			
5505 - Bank Fees	0.00				0.00			
5510 - Travel Exp	1,266.61				0.00			
5512 - Meeting Exp	0.00				967.29			
5514 - Professional Fees.	0.00				0.00			
5515 - Legal Fees	0.00				0.00			
5517 - Data Back Up Exp	0.00				0.00			
5520 - Advertising	0.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5527 - Internet & software	44.50				0.00			
5530 - Fiber Repair Fund	0.00				0.00			
5532 - Postage	15.68				19.69			
5535 - Printing/Reproduction	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Office Equipment/Computers	3,408.88				0.00			
5550 - Supplies	113.04				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance - Health	0.00				0.00			
5586 - SWMINT Contract Reimb Exp	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5571 - Housing allowance	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	3,359.06				2,775.85			
<b>Total 5580 - Salary &amp; Wages</b>	3,359.06				2,775.85			
5687 - Worker's Compensation	0.00				0.00			
5640 - Consulting	0.00	43,018.00	-43,018.00	0.0%	0.00			
5644 - AmeriCorp Member	0.00				0.00			
5648 - Transit Study Expense	0.00				0.00			
5649 - IT Consultant Expense	0.00				0.00			
<b>Total Expense</b>	196,722.23	229,072.00	-32,349.77	85.9%	3,762.83	10,000.00	-3,762.83	62.4%
<b>Net Income</b>	-12,865.52	12,716.00	-25,581.52	-101.2%	6,237.17			



Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	400 - LCC				500 - RREO			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 - Match - IT DoLA 7645	0.00				0.00			
3500 - WLC Grant	0.00				0.00			
4004 - SWMINT Rev	0.00				0.00			
4005 - E-tics	0.00				0.00			
4006 - Dues Revenue	0.00				0.00			
4008 - Telecom Services Revenue	0.00				0.00			
4009 - Fiber Lease Revenue	0.00				0.00			
4011 - AAA revenue	0.00				0.00			
4012 - TPR Dues revenue	0.00				0.00			
4030 - Grant-CDOT	0.00				0.00			
4035 - Fiber Repair Fund Revenue	6,739.46	19,000.00	-12,260.54	35.5%	0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4043 - DoLA Grants	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
<b>Total Income</b>	6,739.46	19,000.00	-12,260.54	35.5%	21,204.27	27,779.00	-6,574.73	76.3%
<b>Gross Profit</b>	6,739.46	19,000.00	-12,260.54	35.5%	21,204.27	27,779.00	-6,574.73	76.3%
<b>Expense</b>								
5009 - Bookkeeper	56.65				0.00			
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00			
5410 - Rent	0.00				0.00			
5505 - Bank Fees	0.00				0.00			
5510 - Travel Exp	899.41				1,116.53			
5512 - Meeting Exp	36.76				550.04			
5514 - Professional Fees.	0.00				0.00			
5515 - Legal Fees	0.00				0.00			
5517 - Data Back Up Exp	0.00				0.00			
5520 - Advertising	0.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00			
5527 - Internet & software	44.50				0.00			
5530 - Fiber Repair Fund	0.00				0.00			
5532 - Postage	0.00				0.00			
5535 - Printing/Reproduction	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Office Equipment/Computers	627.76				454.27			
5550 - Supplies	49.92				32.98			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance- Health	0.00				0.00			
5566 - SWMINT Contract Reimb Exp	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5571 - Housing allowance	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	4,482.62				1,701.23			
<b>Total 5580 - Salary &amp; Wages</b>	4,482.62				1,701.23			
5587 - Worker's Compensation	0.00				0.00			
5640 - Consulting	170.50				12,394.47			
5644 - AmeriCorp Member	0.00				7,530.00			
5648 - Transit Study Expense	0.00				0.00			
5649 - IT Consultant Expense	0.00				0.00			
<b>Total Expense</b>	6,368.12				23,789.52	20,332.00	3,457.52	117.0%
<b>Net Income</b>	371.34	19,000.00	-18,628.66	2.0%	-2,585.25	7,447.00	-10,032.25	-34.7%

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	600-TPR				700 - DOLA			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 · Match - IT DOLA 7645	0.00				-1,694.15			
3500 · WILC Grant	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4012 · TPR Dues revenue	3,313.42	8,000.00	-4,686.58	41.4%	0.00			
4030 · Grant-CDOT	15,580.85	21,100.00	-5,419.15	74.3%	0.00			
4035 · Fiber Repair Fund Revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4043 · DOLA Grants	0.00				0.00			
4957 · RREO Grant	0.00				15,765.08	89,000.00	-73,234.92	17.7%
<b>Total Income</b>	18,994.27	29,100.00	-10,105.73	65.3%	14,080.93	89,000.00	-74,919.07	15.8%
<b>Gross Profit:</b>	18,994.27	29,100.00	-10,105.73	65.3%	14,080.93	89,000.00	-74,919.07	15.8%
<b>Expense</b>								
5009 · Bookkeeper	56.55				0.00			
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5403 · Fiber Leasing Expe.	0.00				0.00			
5410 · Rent	0.00				0.00			
5505 · Bank Fees	0.00				0.00			
5510 · Travel Exp	9,499.98	12,000.00	-2,500.02	79.2%	0.00			
5512 · Meeting Exp	152.82				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5517 · Data Back Up Exp	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				105.00			
5523 · Payroll Processing Fees	0.00				780.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	89.00				0.00			
5530 · Fiber Repair Fund	0.00				0.00			
5532 · Postage	0.00				19.00			
5535 · Printing/Reproduction	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Office Equipment/Computers	896.77				1,028.08			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5566 · SWIMT Contract Reimb Exp	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5571 · Housing allowance	0.00				0.00			
5580 · Salary & Wages	0.00				3,217.75			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00				0.00			
	3,757.03				2,468.94			
<b>Total 5580 · Salary &amp; Wages</b>	3,757.03				2,468.94			
5587 · Worker's Compensation	0.00				2.75			
5640 · Consulting	0.00				10,142.50			
5644 · AmeriCorp Member	0.00				470.00			
5648 · Transit Study Expense	0.00				0.00			
5649 · IT Consultant Expense	0.00				0.00			
<b>Total Expense</b>	14,362.25	12,000.00	2,362.25	119.7%	18,234.02	80,500.00	-62,265.98	22.7%
<b>Net Income</b>	4,632.02	17,100.00	-12,467.98	27.1%	-4,153.09	8,500.00	-12,653.09	-48.9%

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through August 2015

	900-SCAN				TOTAL			
	Jan - Aug 15	Budget	\$ Over Budget	% of Budget	Jan - Aug 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
3000 · Match - IT DoLA 7645	0.00				-1,684.15	0.00	-1,684.15	100.0%
3500 · WLC Grant	0.00				10,000.00	10,000.00	0.00	100.0%
4004 · SWMINT Rev	0.00				551.35	4,815.00	-4,263.65	11.5%
4005 · E-fics	8,400.00	8,400.00	0.00	100.0%	8,400.00	8,400.00	0.00	100.0%
4008 · Dues Revenue	0.00				114,712.00	114,712.00	0.00	100.0%
4008 · Telecom Services Revenue	6,210.00	12,000.00	-5,790.00	51.8%	6,210.00	12,000.00	-5,790.00	51.8%
4009 · Fiber Lease Revenue	12,715.00	3,270.00	9,445.00	388.8%	12,715.00	3,270.00	9,445.00	388.8%
4011 · AAA revenue	0.00				0.00	10,500.00	-10,500.00	0.0%
4012 · TPR Dues revenue	0.00				3,313.42	8,000.00	-4,686.58	41.4%
4030 · Grant-CDDT	0.00				15,680.85	21,100.00	-5,419.15	74.3%
4035 · Fiber Repair Fund Revenue	0.00				0.00	9,900.00	-9,900.00	0.0%
4040 · Grant-Transit	0.00				6,739.46	19,000.00	-12,260.54	35.5%
4041 · All Hazards Grant	0.00				183,856.71	241,788.00	-57,931.29	76.0%
4043 · DoLA Grants	0.00				15,765.08	89,000.00	-73,234.92	17.7%
4957 · RREO Grant	0.00				21,204.27	27,779.00	-6,574.73	76.3%
<b>Total Income</b>	<b>27,325.00</b>	<b>23,670.00</b>	<b>3,655.00</b>	<b>115.4%</b>	<b>397,463.99</b>	<b>580,264.00</b>	<b>-182,800.01</b>	<b>68.5%</b>
<b>Gross Profit</b>	<b>27,325.00</b>	<b>23,670.00</b>	<b>3,655.00</b>	<b>115.4%</b>	<b>397,463.99</b>	<b>580,264.00</b>	<b>-182,800.01</b>	<b>68.5%</b>
<b>Expense</b>								
5009 · Bookkeeper	0.00				249.95	200.00	49.95	125.0%
5200 · All Hazard Project	0.00				188,457.81	186,054.00	2,403.81	101.3%
5401 · Software Maintenance (E-Tic)	6,300.00	8,400.00	-2,100.00	75.0%	6,300.00	8,400.00	-2,100.00	75.0%
5403 · Fiber Leasing Expe.	5,197.50				5,197.50	0.00	5,197.50	100.0%
5410 · Rent	0.00				1.00	92.00	-91.00	1.1%
5505 · Bank Fees	0.00				4.00	54.00	-50.00	7.4%
5510 · Travel Exp	0.00				15,889.29	16,000.00	-110.71	99.3%
5512 · Meeting Exp	14.33				3,403.68	2,000.00	1,403.68	170.2%
5514 · Professional Fees.	0.00				4,657	1,000.00	-3,657	44.7%
5515 · Legal Fees	0.00				2,236.29	6,000.00	-3,763.71	37.3%
5517 · Data Back Up Exp	0.00				750.00	325.00	425.00	230.8%
5520 · Advertising	0.00				132.66	250.00	-117.34	53.1%
5521 · Telephone/Website/Internet	0.00				2,203.92	3,500.00	-1,296.08	63.0%
5523 · Payroll Processing Fees	0.00				1,053.21	1,550.00	-496.79	67.9%
5525 · Audit	0.00				6,250.00	7,000.00	-750.00	89.3%
5528 · Internet Connectivity (100 Mbp)	8,100.00	12,000.00	-3,900.00	67.5%	8,100.00	12,000.00	-3,900.00	67.5%
5527 · Internet & software	0.00				468.00	0.00	468.00	100.0%
5530 · Fiber Repair Fund	0.00				0.00	9,900.00	-9,900.00	0.0%
5532 · Postage	0.00				104.63	125.00	-20.37	83.7%
5535 · Printing/Reproduction	0.00				51.70	500.00	-448.30	10.3%
5540 · Membership/Sub	0.00				825.00	1,150.00	-325.00	71.7%
5545 · Office Equipment/Computers	0.00				6,563.16	2,000.00	4,563.16	328.2%
5550 · Supplies	0.00				989.55	2,500.00	-1,510.45	39.6%
5555 · Liability Insurance	0.00				2,083.00	3,677.00	-1,594.00	56.6%
5558 · Insurance- Health	0.00				16,751.00	28,296.00	-11,545.00	59.2%
5566 · SWMINT Contract Reimb Exp	0.00				0.00	4,001.00	-4,001.00	0.0%
5570 · Car Allowance/Mileage	0.00				2,700.00	3,600.00	-900.00	75.0%
5571 · Housing allowance	0.00				3,217.75	0.00	3,217.75	100.0%
5580 · Salary & Wages	0.00				6,359.22	10,375.00	-4,015.78	61.3%
5585 · Payroll Tax Expense	0.00				2,209.83	3,250.00	-1,040.17	68.0%
5586 · Retirement Exp	0.00				78,831.43	121,341.00	-42,509.57	65.0%
5580 · Salary & Wages - Other	0.00							
<b>Total 5580 · Salary &amp; Wages</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>87,400.48</b>	<b>134,966.00</b>	<b>-47,565.52</b>	<b>64.8%</b>
5587 · Worker's Compensation	0.00				1,596.75	1,594.00	2.75	100.2%
5560 · Consulting	0.00				22,707.47	55,820.00	-33,112.53	40.7%
5644 · AmeriCorp Member	0.00				8,000.00	15,030.00	-7,030.00	53.2%
5648 · Transit Study Expense	0.00				0.00	10,000.00	-10,000.00	0.0%
5649 · IT Consultant Expense	0.00				0.00	63,000.00	-63,000.00	0.0%
<b>Total Expense</b>	<b>19,611.83</b>	<b>20,400.00</b>	<b>-788.17</b>	<b>96.1%</b>	<b>393,768.47</b>	<b>579,684.00</b>	<b>-185,915.53</b>	<b>67.9%</b>
<b>Net Income</b>	<b>7,713.17</b>	<b>3,270.00</b>	<b>4,443.17</b>	<b>236.9%</b>	<b>3,695.52</b>	<b>580.00</b>	<b>3,115.52</b>	<b>637.2%</b>

## DISCUSSION ITEMS

## DECISION ITEMS

# Preliminary Budget 2016 Version #3

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 Oct 2015

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Comments: Attached is the Preliminary Budget discussed at the September Board meeting. The Cost of Living Raise has been removed and other tweaks were made to adjust to the discussion from September. This also compares the 2016 Budget to the 2014 and 2015 budgets (not amended). Also attached is the description of the classes. I did not attach the very large spreadsheet, however if you would like it, I am happy to send it over.

This will need a vote at the meeting to comply with Statute.

**2016 BUDGET SUMMARY AND COMPARISON**

	2014 Actual	2015 Amended Budget	2016 Preliminary Budget	Notes
<b>BEGINNING BALANCE</b>	<b>56680</b>	<b>95418.98</b>	<b>98005.89</b>	
<b>REVENUES</b>				
3500 · WLC Revenue	\$ -	\$ 10,000.00	\$ -	
3501 · Admin Position (Community Funded)	\$ -	\$ -	\$ 12,200.00	
3502 · Restricted Account Grant Match	\$ -	\$ -	\$ 25,000.00	
4001 · Fiber Equipment Replacement Fund (ramp)	\$ -	\$ -	\$ 15,000.00	Previously RAMP
4004 · SWIMT Rev	\$ 42,142.88	\$ 551.00	\$ -	
4005 · E-tics	\$ 7,529.89	\$ 8,400.00	\$ 8,400.00	
4006 · Dues Revenue	\$ 118,712.01	\$ 114,712.00	\$ 120,000.00	
4007 · TPR - CDOT Funding	\$ 10,267.00	\$ 21,100.00	\$ 21,100.00	
4008 · Telecom Services Revenue	\$ 2,182.48	\$ 8,280.00	\$ 8,280.00	
4009 · Fiber Lease Revenue	\$ 12,420.00	\$ 17,735.00	\$ 19,300.00	75% to city in below account 5403
4010 · Grant-DOLA Admin	\$ 53,938.14	\$ -	\$ -	
4011 · AAA Revenue	\$ -	\$ 3,500.00	\$ 4,500.00	State FY, ends June 30, 2016
4012 · TPR Dues revenue	\$ -	\$ 7,679.00	\$ 7,679.00	
4020 · Grant DOLA-Construction	\$ 287,821.26	\$ -	\$ -	
4040 · Grant-Transit	\$ 7,846.59	\$ 24,800.00	\$ 19,000.00	
4041 · All Hazards Grant	\$ 170,751.12	\$ 221,000.00	\$ 69,578.00	
4042 · Grant - Fort Lyons	\$ 8,829.84	\$ -	\$ -	
4043 · DoLA Grants	\$ -	\$ 89,000.00	\$ 303,888.00	
4950 · Match-GOV Admin	\$ 27,748.39	\$ -	\$ -	
4951 · Match-GOV Construction	\$ 107.75	\$ -	\$ -	
4952 · Region 9-Matching Funds	\$ 2,034.54	\$ -	\$ -	
4955 · In Kind Project Match- Construc	\$ 95,399.21	\$ -	\$ -	
4956 · In Kind Project Match- Admin	\$ 1,847.31	\$ -	\$ -	
4957 · RREO Grant	\$ 28,007.64	\$ 31,924.00	\$ 36,200.00	
<b>TOTAL REVENUES</b>	<b>\$ 877,586.05</b>	<b>\$ 558,681.00</b>	<b>\$ 670,125.00</b>	
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 934,266.05</b>	<b>\$ 654,099.98</b>	<b>\$ 768,130.89</b>	
<b>EXPENDITURES</b>				
1008 · Alpine Credit Card	\$ 397.56	\$ -	\$ -	
5009 · Bookkeeper	\$ 65.00	\$ 250.00	\$ 500.00	
5200 · All Hazard Project	\$ 159,820.14	\$ 190,000.00	\$ 46,724.00	
5401 · Software Maintenance (E-Tic)	\$ 7,700.00	\$ 8,400.00	\$ 8,400.00	
5403 · Fiber Leasing Expe.	\$ 9,405.00	\$ 13,301.00	\$ 14,475.00	75% to city
5410 · Rent	\$ 40.00	\$ 81.00	\$ 81.00	
5505 · Bank Fees	\$ 6.00	\$ 150.00	\$ 150.00	
5510 · Travel Exp	\$ 11,321.45	\$ 17,500.00	\$ 17,500.00	\$13,500 TPR, \$4,000 COG
5512 · Meeting Exp	\$ 2,449.49	\$ 4,000.00	\$ 4,000.00	
5514 · Professional Fees.	\$ 80.00	\$ 50.00	\$ 50.00	
5515 · Legal Fees	\$ 8,441.05	\$ 3,000.00	\$ 3,000.00	
5517 · Data Back Up Exp	\$ -	\$ 750.00	\$ 750.00	
5520 · Advertising	\$ 124.60	\$ 800.00	\$ 800.00	
5521 · Telephone/Website/Internet	\$ 3,268.88	\$ 3,000.00	\$ 3,000.00	
5523 · Payroll Processing Fees	\$ 1,374.19	\$ 1,550.00	\$ 1,550.00	
5525 · Audit	\$ 7,500.00	\$ 6,250.00	\$ 6,438.00	
5526 · Internet Connectivity (100 Mb)	\$ 14,733.33	\$ 11,700.00	\$ 11,700.00	
5527 · Internet & software	\$ 5.00	\$ 475.00	\$ 475.00	
5530 · Fiber Equipment Replacement Fund (ramp)	\$ -	\$ -	\$ 15,000.00	
5532 · Postage	\$ 170.33	\$ 125.00	\$ 125.00	
5535 · Printing/Reproduction	\$ 121.15	\$ 800.00	\$ 800.00	
5540 · Membership/Sub	\$ 625.00	\$ 1,150.00	\$ 3,200.00	
5545 · Office Equipment/Computers	\$ (2,388.22)	\$ 7,000.00	\$ 3,000.00	
5546 · Equipment Expense	\$ -	\$ -	\$ 20,000.00	
5550 · Supplies	\$ 3,333.85	\$ 1,300.00	\$ 1,300.00	
5555 · Liability Insurance	\$ 2,212.00	\$ 2,083.00	\$ 2,102.00	
5558 · Insurance- Health	\$ 8,546.38	\$ 28,716.00	\$ 28,439.00	
5566 · SWIMT Contract Reimb Exp	\$ 38,812.94	\$ -	\$ -	
5570 · Car Allowance/Mileage	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	
5580 · Salary & Wages				
5585 · Payroll Tax Expense	\$ 4,388.00	\$ 10,375.00	\$ 11,812.00	
5580 · Salary & Wages - Other	\$ 80,683.69	\$ 121,341.00	\$ 138,282.00	
Total 5580 · Salary & Wages	\$ 85,071.69	\$ 131,716.00	\$ 150,094.00	
5586 · Retirement Expense	\$ -	\$ 3,250.00	\$ 3,487.00	
5587 · Worker's Compensation	\$ 1,450.00	\$ 1,597.00	\$ 1,674.00	
5590 · Shared Services - IT	\$ -	\$ 63,000.00	\$ 15,000.00	
5591 · COG Member Grant Match	\$ -	\$ -	\$ 33,888.00	
5636 · Admin Project Expense	\$ 5,541.94	\$ -	\$ -	
5637 · SCAN GM	\$ 5,359.40	\$ -	\$ -	
5638 · Region 9 EDD	\$ 10,439.87	\$ -	\$ -	
5639 · Infor Services-Project Mgmt	\$ 4,940.00	\$ -	\$ -	
5640 · Consulting	\$ 14,866.91	\$ 30,000.00	\$ 246,917.00	
5641 · Regional Project Mgmt	\$ 7,476.50	\$ -	\$ -	

5642 · Project Engineering & Mgmt	\$ 2,164.10	\$ -	\$ -
5643 · Transit	\$ 7,850.00	\$ -	\$ -
5644 · AmeriCorps Member	\$ -	\$ 10,500.00	\$ 13,200.00
5645 · Project Construction	\$ 286,197.68	\$ -	\$ -
5647 · FLC Interns	\$ 5,500.00	\$ -	\$ -
5648 · Transit Study Expense	\$ -	\$ 10,000.00	\$ 6,000.00
5650 · Conference/Seminars/Training	\$ 225.00	\$ -	\$ -
5660 · Contract Services			
5662 · Contract- Other	\$ 125.00	\$ -	\$ -
5663 · Contract- Housing	\$ 20,677.34	\$ -	\$ -
5660 · Contract Services - Other	\$ 1,950.00	\$ -	\$ -
Total 5660 · Contract Services	\$ 22,752.34	\$ -	\$ -
5955 · In Kind Project expense- Constr	\$ 95,399.21	\$ -	\$ -
5956 · In Kind project Exp.- Admin	\$ 1,847.31	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 838,847.07</b>	<b>\$ 556,094.00</b>	<b>\$ 667,419.00</b>
<b>ENDING BALANCE</b>	<b>\$ 95,418.98</b>	<b>\$ 98,005.98</b>	<b>\$ 100,711.89</b>

1 The beginning balance for the 2015 budget is based on 2014 actuals. All other line items are estimates



# 2016 Budget Explanations

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## Revenues

### SWCCOG Dues, General Class 100

Currently dues are \$114,712, increasing to **\$120,000** for 2016

### Admin Position, General Class 100

This position will be paid by communities and total **\$12,200**

### SWIMT, Class 125

This is per need. Currently, there is no expected revenue.

### AAA, Class 175

Per contract, AAA bookkeeping services are not to exceed \$6,000 \*\*\*State fiscal year cycle\*\*\*

**\$4,500**

### AH 14SHS15SWR, Class 200

This grant runs to August 2016. Currently, the M&A salary expenses are 44% complete and supplies 75% complete. I anticipate the supplies funds to be exhausted by end of year 2015. Guesstimating COG salary revenue to be **\$2,247**, remaining revenue of \$6024 is allocated towards Lori Johnson, AH consultant, for a total of **\$8,271**

### AH15SHS16SWR, Class 200

This grant starts October 2015 and ends October 2018 (36 month grant). Allocations for this grant are as follows:

M&A salary – \$6,696, travel - \$2,000, supplies \$500

To calculate the revenue for 2016, I have divided all allocations by the 36 month terms and multiplied by 12 months for 2016.

Total COG revenue estimated for 2016 = **\$3,066**

Remaining revenue of \$46,724 is allocated for AH projects and \$11,517 is allocated for Lori Johnson, for a total of **\$61,307**

### Local Transit:

#### LCC Transit Grant, Class 400

\$24,800 was granted in 2015; however, this amount was higher than should have been, and CDOT chose not to make the correction to \$19,000. I anticipate for 2016, this amount will be granted at the usual **\$19,000**.

### Transportation:

#### SWTPR Dues, Class 600

There will be no change in SWTPR dues for 2016. However, per Mike England, the Town Of Rico no longer wishes to participate in the SWTPR; therefore, dues will be reduced to **\$7,679** for 2016 with Rico's portion removed.

**CDOT TPR Funds, Class 600**

Per Mike King, CDOT representative, the SWTPR will receive the usual **\$21,100** annual amount. \*\*\*State fiscal year cycle\*\*\*

**DoLA:**

**DoLA Tech Assistance 2016, Class 700**

Per Miriam, **\$90,000** total. Allocation of funds as follows:

Salary/Wages - \$10,000

Consulting - \$65,000

**DoLA Downtown, Class 700**

Per Miriam, **\$100,000** total. Allocation of funds as follows:

Salary/Wages - \$10,000

Consulting - \$90,000

**DoLA 7645 Tech Assistance 2015, Class 700**

Per Miriam, **\$10,000** total. Allocation of funds as follows:

Transit Study Expense - \$6,000

\*\*\*\*Please note: These funds will be used as match for another grant\*\*\*\*

**DoLA Broadband, Class 700**

Per Miriam, **\$88,888** total. Allocation of funds as follows:

Salary/Wages - \$3,500

Consulting - \$70,000

**RREO Equipment Grant, Class 500**

Per Miriam, **\$36,200** total. Allocation of funds as follows:

Salary/Wages - \$3,000

Equipment Expense - \$522,000

**SCAN:**

**Telecom Income from e-TICS, Class 900**

I do not anticipate changes to this class. Invoices have been and will be for 2016 as follows:

City of Durango \$2,100

La Plata County \$2,100

City of Cortez \$4,200

Total revenue for 2016 = **\$8,400**

\*\*\*These revenues pay for software maintenance (e-TICS), MidState Consulting (\$700/month, \$8400/year).

**Fiber Equipment Replacement Fund (previously RAMP), Class 900**

Per the board, these funds will be billed to communities annually totaling **\$15,000** for 2016.

**Community Revenue (Telecom Services), Class 900**

These funds currently come from the following:

Town of Bayfield - \$5520  
City of Cortez - \$120  
Town of Dolores - \$720  
La Plata County - \$1200  
Town of Mancos - \$720  
Total annual revenue **\$8,280**

### **Dark Fiber Leasing, Class 900**

\*\*\*\*25% is retained by the COG and 75% given to the City of Durango\*\*\*\*

Brainstorm - \$960  
CEDAR networks - \$1,635  
Skywerx - \$680  
FastTrack - \$1,159  
Total projected revenue for the COG = **\$4,434**

## **Expenses**

**5009 – Bookkeeper:** Guesstimate. Quick books training \$200 and the cost of the Quick Books upgrade \$300. **TOTAL = \$500**

**5200 – All Hazards Project:** Project portion of AH grants only (excludes consulting and COG M&A expenses)

**5401 – Software Maintenance (e-Tics):** This account includes all MidState billing (**\$8,400**) for the year and is completely paid for by the telecom income from e-Tics.

**5410 – Rent:** Office space rent is \$1 annually, and the post office box annual renewal is \$80. **TOTAL = \$81**

**5505 – Bank Fees:** Guesstimate. To date, no bank fees have been incurred; therefore, I guesstimate the cost of two boxes of checks.

**5510 – Travel Expense:** *General fund:* 2013 = \$630.73, 2014 = \$4800, 2015 (Jan 1–July 1) = \$528. I guesstimate \$4000 in the general travel expense.

*TPR fund:* 2014 = \$6200 (6 months), 2015 (Jan 1–Jul 1) = \$7400. I guesstimate \$14,000 in TPR travel expenses using past funds spent.

**5512 – Meeting Expenses:** Guesstimate. Meeting expenses include space rentals and food and beverage.

**5514 – Professional Fees:** Guesstimate. The one and only time this expense account has been used was for a locksmith. I do not anticipate much activity in this account.

**5515 – Legal Fees:** Guesstimate

**5517 – Data Back-Up Expense:** Dropbox annual fee **\$750**.

**5520 – Advertising:** Guesstimate

**5521 – Telephone/Website/Internet:** Cell phone reimbursement annually for both Miriam and Sara @ \$65/mo = \$1560. AT&T annually @\$32/mo = \$384

**GRAND TOTAL = \$2,000.**

**5523 – Payroll Processing Fee:** The processing fee is a set amount of \$46.97/pay period. 26 periods per year = \$1221.22 annually. With an additional employee, the processing fee would be \$49.43/pay period. 26 periods per year = \$1,285.18 annually. There is a quarterly fee of \$12.95. 4 quarters x \$12.95 = \$51.80. Year-end fees are approximately \$200. With an additional employee, approximately \$210.

GRAND TOTAL = \$1473.02

**GRAND TOTAL with add employee = \$1546.78**

**5525 – Audit:** Per Hinton & Burdick’s proposal, “Assuming there are not any significant changes in the scope of the audit we anticipate that our not-to-exceed fees for the 2015 and 2016 will be increased by approximately 3%”. The not-to-exceed fee is \$6250. 3% \* \$6250 = **\$6438.**

**5526 – Internet Connectivity:** This account includes all Fast Track expenses, currently at \$900/mo and **\$10,800** annually.

**5527 – Internet & Software:** Guesstimate

**5530 – Fiber Equipment Replacement Fund:** Previously RAMP. Set at **\$15,000** for 2016 per board.

**5532 – Postage:** Guesstimate

**5535 – Printing/Reproduction:** Guesstimate. The only expense I anticipate for this account would be business cards.

**5540 – Membership/Sub:** Current memberships:

CML 2014 = \$275 (-)

CCCMA = \$125 (-)

CARO = \$750

CAFR = \$150

NARC = \$2300 (includes travel)

**GRAND TOTAL = \$3200**

**5545 – Office Equipment/Computers:** Guesstimate

**5546 – Equipment Expense:** Anticipated RREO equipment grant.

**5550 – Supplies:** Guesstimate

**5555 – Liability Insurance:** CIRSA P&C liability cost = **\$2102**

**5558 – Insurance-Health:** 8% increase from 2015 rates

Miriam's 2016 premiums: **TOTAL** \$6,182 annually

Sara's 2016 premium – 2/3 COG, 1/3 employee out-of-pocket: **TOTAL** \$22,257 annually

**GRAND TOTAL = \$28,439**

**5570 – Car Allowance/Mileage:** Miriam's annual car allowance at \$300/mo = **\$3600**

**5580 – Salary & Wages:** Miriam is currently at \$67,053 annually. Assuming the full 4% pay increase, 2016 annual salary = \$69,735.12.

Sara is currently at \$44,928 annually (32 hours per week). Assuming the full 4% pay increase, 2016 salary = \$47,623.68. However, Sara plans a move to 40 hours per week versus 32 in January 2016, which would increase her annual salary to \$58,406.40.

Admin Position is currently allotted \$10,140.

**GRAND TOTAL = \$138,282**

**5585 – Payroll Tax Expense:** The Payroll Department does not anticipate an increase; therefore, the current percent of 8.55 is used.

Miriam, \$69,735.12\*.0855 = \$5,962

Sara, \$58,406.40\*.0855 = \$4,994

Admin, \$10,015\*.0855 = \$856

**GRAND TOTAL = \$11,812**

**5586 – Retirement Expense:** Currently Miriam contributes 5% of her pay that the COG matches. 5% of her anticipated 2016 salary = **\$3,487** that the COG would be matching.

**5587 – Worker's Compensation:** CIRSA cost = **\$1674**

**5640 – Consulting:** Guesstimate includes Lori Johnson with AH, DoLA It, DoLA Downtown, and DoLA Broadband.

**5644 – AmeriCorp Member:** Per funds received from RREO grant and DoLA grant contracts.

**5648 – Transit Study Expense:** Guesstimate

# 2015 Budget Amendment

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 October 2015

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Comments: At the September board meeting the Board requested that we do an amendment before November or December. There is quite a bit of information in this document. There have been a number of changes in the 2015 budget. The descriptions of why each class is under or over are part of this document. Staff will be happy to work through and answer any questions during the meeting.

Southwest Colorado Council of Governments  
January through August 2015

2015 Budget Amendment - October 2, 2015

	Approved Dec			
	2014	Actual	Proposed	Difference
	Budget	Jan - Aug 15	Jan - Dec 15	
<b>Income</b>				
3500 · WLC Grant	10,000.00	10,000.00	\$ 10,000.00	0.00
4004 · SWIMT Rev	4,815.00	551.35	\$ 551.35	\$ (4,263.65)
4005 · E-tics	8,400.00	8,400.00	\$ 8,400.00	0.00
4006 · Dues Revenue	114,712.00	114,712.00	\$ 114,712.00	0.00
4008 · Telecom Services Revenue	12,000.00	6,210.00	\$ 8,280.00	\$ (3,720.00)
4009 · Fiber Lease Revenue	3,270.00	12,715.00	\$ 17,735.00	\$ 14,465.00
4011 · AAA revenue	10,500.00	0.00	\$ 3,500.00	\$ (7,000.00)
4012 · TPR Dues revenue	8,000.00	7,679.00	\$ 7,679.00	\$ (321.00)
4030 · Grant-CDOT	21,100.00	15,680.85	\$ 21,100.00	0.00
4035 · Fiber Repair Fund Revenue	9,900.00	0.00	0.00	\$ (9,900.00)
4040 · Grant-Transit	19,000.00	6,739.46	\$ 24,800.00	\$ 5,800.00
4041 · All Hazards Grant	241,788.00	183,856.71	\$ 221,000.00	\$ (20,788.00)
4043 · DoLA Grants	89,000.00	15,765.08	\$ 89,000.00	0.00
4957 · RREO Grant	27,779.00	21,204.27	\$ 31,924.00	\$ 4,145.00
<b>Total Income</b>	<b>580,264.00</b>	<b>403,513.72</b>	<b>558,681.35</b>	<b>\$ (21,582.65)</b>
<b>Gross Profit</b>	<b>580,264.00</b>	<b>403,513.72</b>	<b>558,681.35</b>	<b>\$ (21,582.65)</b>
<b>Expense</b>				
5009 · Bookkeeper	200.00	249.95	\$ 250.00	\$ 50.00
5200 · All Hazard Project	186,054.00	188,457.81	\$ 190,000.00	\$ 3,946.00
5401 · Software Maintenance (E-Tic)	8,400.00	6,300.00	\$ 8,400.00	0.00
5403 · Fiber Leasing Expe.	0.00	5,197.50	\$ 13,301.00	\$ 13,301.00
5410 · Rent	92.00	1.00	\$ 81.00	\$ (11.00)
5505 · Bank Fees	54.00	40.00	\$ 150.00	\$ 96.00
5510 · Travel Exp	16,000.00	15,889.29	\$ 17,500.00	\$ 1,500.00
5512 · Meeting Exp	2,000.00	3,403.68	\$ 4,000.00	\$ 2,000.00
5514 · Professional Fees.	100.00	44.67	\$ 50.00	\$ (50.00)
5515 · Legal Fees	6,000.00	2,236.29	\$ 3,000.00	\$ (3,000.00)
5517 · Data Back Up Exp	325.00	750.00	\$ 750.00	\$ 425.00
5520 · Advertising	250.00	132.66	\$ 800.00	\$ 550.00
5521 · Telephone/Website/Internet	3,500.00	2,203.92	\$ 3,000.00	\$ (500.00)
5523 · Payroll Processing Fees	1,550.00	1,053.21	\$ 1,550.00	0.00
5525 · Audit	7,000.00	6,250.00	\$ 6,250.00	\$ (750.00)
5526 · Internet Connectivity (100 Mb)	12,000.00	8,100.00	\$ 11,700.00	\$ (300.00)
5527 · Internet & software	0.00	468.00	\$ 475.00	\$ 475.00
5530 · Fiber Repair Fund	9,900.00	0.00	0.00	\$ (9,900.00)
5532 · Postage	125.00	104.63	\$ 125.00	0.00
5535 · Printing/Reproduction	500.00	51.70	\$ 800.00	\$ 300.00
5540 · Membership/Sub	1,150.00	825.00	\$ 1,150.00	0.00
5545 · Office Equipment/Computers	2,000.00	6,563.16	\$ 7,000.00	\$ 5,000.00
5550 · Supplies	2,500.00	989.55	\$ 1,300.00	\$ (1,200.00)

Southwest Colorado Council of Governments  
 January through August 2015

	Approved Dec	Actual	Proposed	Difference
	2014			
	Budget	Jan - Aug 15	Jan - Dec 15	
5555 · Liability Insurance	3,677.00	2,083.00	\$ 2,083.00	\$ (1,594.00)
5558 · Insurance- Health	28,296.00	16,751.00	\$ 28,716.00	\$ 420.00
5566 · SWIMT Contract Reimb Exp	4,001.00	0.00	0.00	\$ (4,001.00)
5570 · Car Allowance/Mileage	3,600.00	2,700.00	\$ 3,600.00	0.00
5571 · Housing allowance	0.00	3,217.75	0.00	0.00
5580 · Salary & Wages				
5585 · Payroll Tax Expense	10,375.00	6,359.22	\$ 10,375.00	0.00
5586 · Retirement Exp	3,250.00	2,209.83	\$ 3,250.00	0.00
5580 · Salary & Wages - Other	121,341.00	78,831.43	\$ 121,341.00	0.00
Total 5580 · Salary & Wages	134,966.00	87,400.48	\$ 134,966.00	0.00
5587 · Worker's Compensation	1,594.00	1,596.75	\$ 1,597.00	\$ 3.00
5640 · Consulting	55,820.00	22,707.47	\$ 30,000.00	\$ (25,820.00)
5644 · AmeriCorp Member	15,030.00	8,000.00	\$ 10,500.00	\$ (4,530.00)
5648 · Transit Study Expense	10,000.00	0.00	\$ 10,000.00	0.00
5649 · IT Consultant Expense	63,000.00	0.00	\$ 63,000.00	0.00
Total Expense	579,684.00	393,768.47	556,094.00	\$ (23,590.00)
Net Income	<b>580.00</b>	<b>9,745.25</b>	<b>2,587.35</b>	<b>\$ 2,007.35</b>



Southwest Colorado Council of Governments  
 January through August 2015

Notes

Income

3500 · WLC Grant	
4004 · SWIMT Rev	Worked w/ city and found an error; corrected
4005 · E-tics	
4006 · Dues Revenue	
4008 · Telecom Services Revenue	
4009 · Fiber Lease Revenue	75% will go to city in below expense account 5403
4011 · AAA revenue	Contract max is \$8,000 with \$4,500 budgeted for 2016
4012 · TPR Dues revenue	Town of Rico withdrew
4030 · Grant-CDOT	
4035 · Fiber Repair Fund Revenue	Not collected this year
4040 · Grant-Transit	Contract for more than expected
4041 · All Hazards Grant	
4043 · DoLA Grants	
4957 · RREO Grant	

Total Income

Gross Profit

Expense

5009 · Bookkeeper	
5200 · All Hazard Project	
5401 · Software Maintenance (E-Tic)	
5403 · Fiber Leasing Expe.	City's 75%
5410 · Rent	\$80 post office box renewal in November
5505 · Bank Fees	
5510 · Travel Exp	\$13,500 TPR, \$4,000 COG
5512 · Meeting Exp	
5514 · Professional Fees.	Under budget
5515 · Legal Fees	
5517 · Data Back Up Exp	
5520 · Advertising	
5521 · Telephone/Website/Internet	
5523 · Payroll Processing Fees	
5525 · Audit	Actual
5526 · Internet Connectivity (100 Mb)	\$3600 to FastTrack for rest of year
5527 · Internet & software	VPN, Infographics, Zoom
5530 · Fiber Repair Fund	Will not collect in 2015
5532 · Postage	
5535 · Printing/Reproduction	\$531 coming September for SB152
5540 · Membership/Sub	
5545 · Office Equipment/Computers	Multiple laptops, printer, & conference equipment
5550 · Supplies	

Southwest Colorado Council of Governments  
January through August 2015

Notes

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5555 · Liability Insurance	Actual
5558 · Insurance- Health	
5566 · SWIMT Contract Reimb Exp	
5570 · Car Allowance/Mileage	
5571 · Housing allowance	
5580 · Salary & Wages	
5585 · Payroll Tax Expense	
5586 · Retirement Exp	
5580 · Salary & Wages - Other	
Total 5580 · Salary & Wages	
5587 · Worker's Compensation	Actual
5640 · Consulting	
5644 · AmeriCorp Member	
5648 · Transit Study Expense	Depends on DoLA grant
5649 · IT Consultant Expense	Depends on DoLA grant
Total Expense	
Net Income	

# DOLA Downtown Grant IGA

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 October 2015

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Comments: Attached is the IGA for the DOLA Downtown grant between Bayfield, Ignacio, Pagosa Springs, and Silverton. Each community will sign a contract with the COG as the grant for the four projects will run through the COG. The contract with DOLA is for work in each community for two years. This contract is for one due to timing and the number of people needed to comment on the document. The total project will be for \$200,000 over the two year period. The contract with DOLA was approved in August.

<b>Budget Item</b>	<b>Total Cost</b>	<b>Grant Funds</b>	<b>Matching Funds</b>
<b>Year One</b>			
Consultant	\$90,000	\$67,500	\$22,500
COG M&A	\$10,000	\$7,500	\$2,500
<b>Year Two</b>			
Consultant	\$90,000	\$45,000	\$45,000
COG M&A	\$10,000	\$5,000	\$5,000
<b>Total</b>	<b>\$200,000</b>	<b>\$125,000</b>	<b>\$75,000</b>

I would request that the Board direct the Executive Director to develop this into a two year contract with this as the template to do so, as well as give her signing authority to get this project moving forward. Any significant changes to the contract would need to come back for approval from the COG Board.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS  
AND  
THE TOWN OF \_\_\_\_\_, ONE OF ITS MEMBER GOVERNMENTS,  
REGARDING THE MAIN STREET REDEVELOPMENT DOLA GRANTAWARD**

**THIS INTERGOVERNMENTAL AGREEMENT** (the "Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS, (hereinafter referred to as the "SWCCOG") whose address is PO Box 963 Durango, Colorado, 81302, and the \_\_\_\_\_, whose address is \_\_\_\_\_, CO \_\_\_\_\_ F (hereinafter referred to as the "Member Government") (collectively, the "Parties").

**RECITALS**

**WHEREAS**, the provisions of Section 18 of Article XIV of the Colorado Constitution and C.R.S. §29-1-203 allow Colorado local governments to cooperate or contract with one another to provide any function, service or facility lawfully authorized to each local government; and

**WHEREAS**, in conjunction with the Downtown Development Project ("Project"), the SWCCOG has previously submitted a grant application and agreed to act as a sponsor and fiscal agent of the SWCCOG Downtown Assessment Development grant in the amount of \$100,000 (the "Grant") from the Department of Local Affairs, an agency of the State of Colorado, ("DOLA"); and

**WHEREAS**, SWCCOG executed the primary Grant Agreement with DOLA on \_\_\_\_\_, attached hereto as Exhibit "A" and incorporated herein; and

**WHEREAS**, Exhibit "B" of the Grant Agreement, "Scope of Project", anticipates that SWCCOG will fulfill the Project activities in coordination with the Member Government, an eligible recipient; and

**WHEREAS**, it is both necessary and desirable for the SWCCOG to enter into this Agreement with the Member Government for purposes of setting forth the relative responsibilities of the Parties with respect to the Project, and the expenditure of \$25,000 in Grant funds in conjunction therewith; and

**WHEREAS**, by this Agreement, the SWCCOG and the Member Government intend for the SWCCOG to (1) distribute to the Member Government a portion of the Grant for the Member Government's eligible project expenditures reflected in Exhibit "A" and (2) serve as fiscal agent for all funds distributed to the Member Government.

**WHEREAS**, it is the mutual desire of the Parties to set forth their understanding and agreement, in writing, with respect to said obligations:

**NOW, THEREFORE, in consideration of the mutual covenants, conditions and obligations herein set forth herein and in consideration of the of the SWCCOG's willingness to act as the sponsor of the Grant and to enable Grant funding of the Project, the Parties hereby mutually agree as follows:**

1. Role of the Parties. It is the intent of this Agreement to ensure that all contractual obligations concerning the Project will be accomplished by the Member Government, with ownership of and revenues derived from the Project, if any, shall be retained by the Member Government. The SWCCOG will perform the role of fiscal agent for the Grant, and assign a Responsible Administrator for Grant administration purposes.

2. Responsibilities as Fiscal Agent. Pursuant to the terms of the Grant Agreement, the SWCCOG shall be the fiscal agent in administering the Grant Agreement and shall receive from DOLA all portions of the Downtown Assessment Development Grant designated for eligible projects in the Member Government. The SWCCOG shall submit all necessary grant documents to DOLA as required by the Grant Agreement. The Member Government agrees that it will at any time, and from time to time, execute and deliver all documents and instruments as may reasonably be required by the SWCCOG in order for the SWCCOG to effectuate and fully carry out its obligations in accordance with the terms of the Grant Agreement.

3. Responsible Administrator. The Parties agree that Miriam Gillow-Wiles, Executive Director of SWCCOG, or designee, shall be designated as the Responsible Administrator to carry out certain responsibilities under this Agreement and in the Grant Agreement on behalf of the SWCCOG and the Member Government.

4. SWCCOG Responsibilities:

a. The SWCCOG, as fiscal agent, agrees to accept and administer the DOLA Grant awarded under the Grant Agreement in the total amount of \$125,000 and to distribute the amount of \$25,000 (the "Grant Funds") to the Member Government. The Responsible Administrator identified in paragraph 3 shall distribute any and all Grant Funds and, when applicable, specific amounts to the Member Government, upon presentation by Member Government of the documentation required by Section 6 of this Agreement.

c. The SWCCOG will verify that Member Government has contributed its total cash match set forth in Section 8 of this Agreement as eligibility for receipt of the Grant Funds. All Grant Funds should be held in a bank account maintained by the SWCCOG.

d. The SWCCOG shall coordinate with the Member Government in purchasing and bidding assistance for Project implementation.

## 5. Member Government's Responsibilities:

- a. The Member Government agrees to work with the Responsible Administrator to ensure that the Project materials and product are consistent with the agreed upon Scope of Project. It shall be the responsibility of the Member Government to conduct any procurement processes consistent with the DOLA Grant requirements.
- b. The Member Government agrees that it will fulfill all of the work elements in a satisfactory and proper manner, assure that Grant Funds and Matching Funds (as defined in Section 8) are expended solely for allowable project activities and in the amounts budgeted.
- c. Member Government agrees that it shall designate a single individual to serve as a Project Representative, who shall have the responsibility to coordinate with the SWCCOG on project implementation. Member Government shall promptly advise SWCCOG of any changes in the Project Representative.
- d. The Member Government agrees to comply with all other terms, conditions and obligations pertaining to the ownership, development, construction and management of the Project as required under any contractual documents executed by the Member Government or SWCCOG with DOLA or the State of Colorado. In the event there is any liability accruing from inappropriate expenditure of Grant Funds or other conditions by the Member Government, other than as a result of the negligence or intentional misconduct of the SWCCOG and its agents or representatives, the Member Government agrees to be responsible therefore. Notwithstanding the foregoing, Member Government does not waive and shall retain all of the immunities, protections, rights, procedures, and limitations provided to the Member Government under the Colorado Governmental Immunity Act, § 24-10-101 et seq., C.R.S
- e. Member Government agrees to prepare all financial and performance reports, as required under the Grant Agreement and shall provide copies of such reports to the Responsible Administrator in a timely manner.
- f. The Member Government shall provide to SWCCOG copies of all correspondence received from or sent to DOLA related to the utilization or expenditure of Grant Funds as referenced in this Agreement, within the Grant application, or within any agreements with DOLA.
- g. The Member Government shall promptly comply with all financial management regulations, policies, guidelines and requirements as set forth in the Grant Agreement.

h. Member government consents to the SWCCOG Management and Administrative fee of 10% of the Grant amount as provided for in the Grant Agreement, not to exceed \$2,500.

6. Financial Management. The SWCCOG will adhere to the applicable financial management rules and policies of the Grant Agreement and the State of Colorado throughout the term of the Project. At all times during the term of this Agreement, the Member Government shall maintain properly segregated accounts of all Grant Funds received pursuant to this Agreement, Matching Funds, and other funds associated with the Project. The SWCCOG shall require documentation evidencing allowable and appropriate expenses on the Project with copies of checks and payment of bills by Member Government to be provided to SWCCOG for its permanent records. Member Government shall prepare all requests for payment, which requests shall then be forwarded to SWCCOG along with supporting documentation (invoices, check copies, purchase orders, etc.) to substantiate the request for a drawdown of Grant Funds. After review, the SWCCOG shall forward the request to DOLA for payment. Upon receipt of payment, the SWCCOG shall promptly forward the Grant Funds to Member Government.

7. Budget. The Member Government may adjust individual budgeted expenditures amounts without approval of the SWCCOG or the State, provided that (1) no transfers to or between Grant administration categories are made, (2) adjustments comply with Grant allowable expenditures, (3); and cumulative budgetary line items changes do not exceed the lesser of ten percent (10%) of the total Member Government budgeted amount. All other budgetary modifications must be approved by the SWCCOG and are subject to approval by the State pursuant to the Grant Agreement. If a Member Government drops commitment to the Project, SWCCOG reserves the right to redistribute available Grant Funds, exclusive of the Matching Funds, among remaining participating member governments to the extent allowed by DOLA.

8. Matching Funds. Matching funds from the Member Government are required for this Project and is expected to be \$6,250 or 25% of the Grant (the "Matching Funds"). Matching Funds shall be expended by the Member Government in accordance with the requirements set forth in the Grant Agreement.

9. Refund of Excess Funds to the State. If required by the Grant Agreement, the SWCCOG shall refund to the State any Grant Funds passed through to the Member Government but received back from the Member Government pursuant to the following provisions:

a. Any Grant Funds received by the SWCCOG and passed through to the Member Government and not expended in connection with the projects listed in Exhibit "A" shall be remitted by the Member Government to the SWCCOG within fifteen (15) days of either (i) the completion of the Project, or (ii) the State notifying the SWCCOG that the Project will not be completed, whichever occurs first.

b. Under no circumstances shall unexpended or excess Grand Funds received by the Member Government under this Agreement be refunded or paid to any other party other than the SWCCOG.

9. Term of Agreement. Unless sooner terminated as provided herein, this Agreement shall remain in full force and effect until such time as DOLA finds the obligations under the Grant Agreement to have been satisfactorily fulfilled. Time is of the essence with respect to the covenants, conditions and obligations contained herein.

10. Modification and Changes. The terms of this Agreement may not be modified in any manner except if in conformity with the Grant Agreement and by an instrument in writing executed by all Parties to this Agreement. This Agreement may also be terminated at any time by agreement of all Parties to this Agreement with the concurrence of DOLA.

11. Contract Termination. If the Grant Agreement is terminated for any reason, the SWCCOG may terminate this Agreement and shall provide written notice of termination of this agreement to the Member Government. This Agreement may also be terminated at any time by mutual and written agreement of the Parties.

12. Conflicting Provisions. If any term or provision within this Agreement conflicts with any term or provision in the Grant Agreement or imposes on the SWCCOG differing and irreconcilable duties and/or obligations from those duties and/or obligations imposed on the SWCCOG, then the term or provision in the Grant Agreement shall take precedence over the term or provision within this Agreement.

13. Appropriation. The Parties do not anticipate that this Agreement will require the appropriation of any funds by the Member Government beyond the Matching Funds, which have already been appropriated. To the extent any additional funds must be appropriated in order to carry out this Agreement, this Agreement shall terminate on the last day of the then current calendar year, provided however, that this Agreement may continue upon mutual agreement of the Parties to appropriate the necessary funds.

14. Integration. This Agreement, together with its exhibits is intended as the complete integration of all understandings between the Parties. No prior or contemporaneous addition, deletion or modification hereto shall have any force or effect whatsoever.

15. Severability. To the extent that this Agreement may be executed and performance of the obligations of the Parties may be accomplished within the intent of the Agreement, the terms of this Agreement are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.



16. Waiver. The waiver of any breach of a term, provision or requirement hereof shall not be construed as a waiver of any other term, provision or requirement or any subsequent breach of the same term, provision or requirement.

17. Assignment. Both the SWCCOG and the Member Government may not assign their right or duties under this Agreement without the prior written consent of the other party. No subcontract or transfer of this Agreement shall in any case release the SWCCOG or the Member Government of their responsibilities under this Agreement.

18. Third Party Beneficiaries. The enforcement of the terms and conditions of this Agreement and all rights and actions relating to such enforcement shall be strictly reserved to the SWCCOG and the Member Government. Nothing contained in this Agreement shall give or allow any claims or right of action whatsoever by any third person. It is the express intention of the SWCCOG and the Member Government that any such person or entity, other than the SWCCOG or the Member Government, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.

19. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which together shall constitute one original Agreement.

20. Signatory Authority. Each person signing this Agreement in a representative capacity, expressly represents the signatory has the subject party's authority to so sign and that the subject party will be bound by the signatory's execution of this Agreement. Each party expressly represents that except as to the approval specifically required by this Agreement; such party does not require any third party's consent to enter into this Agreement.

**IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.**

Member Government

\_\_\_\_\_

By: \_\_\_\_\_  
(Name and Title)

Attest: \_\_\_\_\_

Southwest Colorado Council of  
Governments, Inc.

\_\_\_\_\_

By: \_\_\_\_\_  
(\_\_\_\_\_, Chairman)

Attest: \_\_\_\_\_

# REPORTS

# Director's Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 October 2015

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Comments: There has only been a few weeks between the last COG meeting and Board packet creation. The Executive Committee met to help give definition to what was discussed at the September Board meeting. I have worked a great deal on the SB152 elections as well as the Silverton Broadband Issues (see Broadband Memo). During my time in Pueblo for a presentation my email was hacked over the hotel network. Then the COG's wireless router died the same week. I have spent a lot of time working on IT issues.

### *Recycling*

I presented on the COG's Recycling initiative on September 21<sup>st</sup> in Pueblo at the Solid Waste Association of North America – Colorado Chapter conference. This will be the second presentation of this data. I will also be presenting at the November Green Business Roundtable in Durango at the Strater Hotel. Finally, CDPHE released a Regional Waste Audit grant program for regional recycling. This is new grant was based on our successful waste audit.

# Broadband Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 2 October 2015

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Comments: We have been very busy working on a couple of things under Broadband.

### *152 Elections*

We have worked closely with the La Plata County Economic Development Alliance to develop the attached 152 election flyers. Each community/county has their own flyer unless the County and Town have a joint election. There are print and electronic versions available (attached are the print). I am more than happy to send out the electronic ones to whomever needs them.

### *Silverton*

I have worked closely with San Juan County, the Town, and the School District to sort through the quagmire of EagleNet, CenturyLink, and open access fiber to the Town. We have involved Senator Bennet's office to help resolve some questions with EagleNet and the NTIA. Hopefully we can get some resolution soon, as it has been a very long time coming.

## What is fiber-optic broadband?

Fiber-optic broadband cable can run underground or in the air on existing poles. Pulses of light allow very reliable connections and can quickly carry large amounts of data over long distances. Fiber-optic cable is a dedicated internet connection and is not shared with cable services. Fiber-optic network speeds are typically 100 megabits to 10 gigabits per second, compared to 20 to 100 megabits per second for a typical cable internet connection, or 3 megabits per second or less for traditional copper phone service.

## Does Bayfield or La Plata County own existing fiber?

Yes, Bayfield owns approximately two miles of fiber infrastructure. However, at this time the town does not offer any Internet services. Meanwhile La Plata County currently has fiber, conduit, equipment and other infrastructure related to fiber options.

## Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Boulder
- Rio Blanco County
- Garfield County

## This ballot item is:

If voters approve this ballot item, Bayfield and La Plata County would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the town and the county would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service themselves, or develop a combined strategy to benefit residents and business users.

## This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. The Town of Bayfield and La Plata County have no plans to create a public broadband utility. Passage of this measure would allow the exploration of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.

## November 2015 BALLOT QUESTION Exemption from SB 152

As a Bayfield resident, you will be asked this question for both the Town of Bayfield and La Plata County.

La Plata County Question 1B  
Town of Bayfield Question 2E

*Without increasing taxes, shall [La Plata County] [the Town of Bayfield] be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*

 SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS  
[www.swccog.org](http://www.swccog.org)

 La Plata County  
Economic Development  
**ALLIANCE**  
[www.yeslpc.com](http://www.yeslpc.com)

This information about SB 152 has been paid for by Southwest Colorado Council of Governments and La Plata County Economic Development Alliance. It is not intended to urge a vote for or against this item.

## Tell me more about Colorado Senate Bill 152...

*Colorado Senate Bill 05-152 (SB 152) is a measure passed by the Colorado Legislature in 2005. Its intent was to limit governments from competing with the private sector. Among other provisions, it requires local governments to secure voter approval before entering into the broadband partnerships or business. Without such approval, the law limits the ability of Colorado local governments to provide a wide spectrum of services, including:*

- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

### Exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as the Town of Bayfield and La Plata County partner with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

**A More Connected Community**, with new avenues for public engagement in local decision-making and new opportunities for connected social spaces and creative networking.

**Improved Quality of Life**, as Bayfield residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.

### How would an exemption from SB 152 benefit Bayfield?

A voter-approved exemption from SB 152 would restore local independence and ability to evaluate all possibilities for next-generation broadband services in Bayfield and La Plata County.

An exemption supports local choice and options, allowing citizens to make the best decisions based on the needs of our own community, without raising taxes.

### How Can I Vote?

Ballots are mailed to voters the week of October 12. Ballot drop-off locations are located at:

- Bayfield Town Hall  
1199 Bayfield Pkwy, Bayfield
- La Plata County Clerk & Recorder Office  
98 Everett St, Ste C, Bodo Park, Durango
- La Plata County Fairgrounds  
2500 Main Ave, Durango
- La Plata County Administration Building  
1101 E 2nd Ave, Durango

Voters may also mail ballots to the La Plata County Clerk's office (98 Everett St, Ste C, Durango 81303). Ballots must be received by Election Day—Tuesday, November 3.

## What is fiber-optic broadband?

Fiber-optic broadband cable can run underground or in the air on existing poles. Pulses of light allow very reliable connections and can quickly carry large amounts of data over long distances. Fiber-optic cable is a dedicated internet connection and is not shared with cable services. Fiber-optic network speeds are typically 100 megabits to 10 gigabits per second, compared to 20 to 100 megabits per second for a typical cable internet connection, or 3 megabits per second or less for traditional copper phone service.

## Does Durango or La Plata County own existing fiber?

Yes, Durango currently owns approximately 19 miles of fiber, and additional miles of infrastructure including underground conduit that would make possible future installation of fiber-optic line. Meanwhile La Plata County currently has fiber, conduit, equipment and other infrastructure related to fiber options.

## Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Boulder
- Rio Blanco County
- Garfield County

## This ballot item is:

If voters approve this ballot item, Durango and La Plata County would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the city and the county would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service themselves, or develop a combined strategy to benefit residents and business users.

## This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. The City of Durango and La Plata County have no plans to create a public broadband utility. Passage of this measure would allow the exploration of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.

## November 2015 BALLOT QUESTION Exemption from SB 152

As a Durango resident, you will be asked this question for both the City and La Plata County.

La Plata County Question 1B  
City of Durango Question 2C

*Without increasing taxes, shall [La Plata County] [the City of Durango] be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS



La Plata County  
Economic Development  
ALLIANCE

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- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

### Exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as the City of Durango and La Plata County partner with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

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**Improved Quality of Life**, as Durango residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.

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## Does Ignacio or La Plata County own existing fiber?

Yes, Ignacio owns approximately 1.5 miles of fiber infrastructure. However, at this time the town does not offer any Internet services. La Plata County currently has fiber, conduit, equipment and other infrastructure related to fiber options.

## Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Boulder
- Rio Blanco County
- Garfield County

## This ballot item is:

If voters approve this ballot item, Ignacio and La Plata County would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the town and the county would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service themselves, or develop a combined strategy to benefit residents and business users.

## This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. The Town of Ignacio and La Plata County have no plans to create a public broadband utility. Passage of this measure would allow the exploration of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.



This information about SB 152 has been paid for by Southwest Colorado Council of Governments and La Plata County Economic Development Alliance. It is not intended to urge a vote for or against this item.

## November 2015 BALLOT QUESTION Exemption from SB 152

As an Ignacio resident, you will be asked this question for both the Town of Ignacio and La Plata County.

### La Plata County Question 1B

*Without increasing taxes, shall La Plata County be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*

### Town of Ignacio Question 2A

*Without increasing taxes, shall the Town of Ignacio, Colorado have the legal ability to provide any or all services currently restricted by Title 29, Article 27, Part 1 of the Colorado Revised Statutes, specifically described as "advanced service," "telecommunications service," and "cable television service", as defined by the Statute, including, but not limited to, any new and improved high bandwidth services based on future technologies, utilizing community owned or other infrastructure, including but not limited to any existing fiber optic network, either directly, or indirectly, or by contract, or by sale or purchase of resale of wholesale cable television service, telecommunications service or advanced service, with public or private sector service providers, to potential subscribers that may include telecommunications service providers, advanced service providers residential users, commercial users, schools, libraries, nonprofit entities, and other users of such services within the Town of Ignacio, Colorado?*

## Tell me more about Colorado Senate Bill 152...

*Colorado Senate Bill 05-152 (SB 152) is a measure passed by the Colorado Legislature in 2005. Its intent was to limit governments from competing with the private sector. Among other provisions, it requires local governments to secure voter approval before entering into the broadband partnerships or business. Without such approval, the law limits the ability of Colorado local governments to provide a wide spectrum of services, including:*

- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

### Exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as the Town of Ignacio and La Plata County partner with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

**A More Connected Community**, with new avenues for public engagement in local decision-making and new opportunities for connected social spaces and creative networking.

**Improved Quality of Life**, as Ignacio residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.

### How would an exemption from SB 152 benefit Ignacio?

A voter-approved exemption from SB 152 would restore local independence and ability to evaluate all possibilities for next-generation broadband services in Ignacio and La Plata County.

An exemption supports local choice and options, allowing citizens to make the best decisions based on the needs of our own community, without raising taxes.

### How Can I Vote?

Ballots are mailed to voters the week of October 12. Ballot drop-off locations are located at:

- Ignacio Town Hall  
540 Goddard Ave, Ignacio
- La Plata County Clerk & Recorder Office  
98 Everett St, Ste C, Bodo Park, Durango
- La Plata County Fairgrounds  
2500 Main Ave, Durango
- La Plata County Administration Building  
1101 E 2nd Ave, Durango

Voters may also mail ballots to the La Plata County Clerk's office (98 Everett St, Ste C, Durango 81303). Ballots must be received by Election Day—Tuesday, November 3.

# November 2015 BALLOT QUESTION Exemption from SB 152

**All voters within La Plata County will be asked Question 1B**

*Without increasing taxes, shall La Plata County be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*

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**Voters residing in Bayfield will be asked Question 2E and La Plata County Question 1B**

*Without increasing taxes, shall Bayfield be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*

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**Voters residing in Durango will be asked Question 2C and La Plata County Question 1B**

*Without increasing taxes, shall Durango be authorized to reestablish the right to provide high-speed internet services, telecommunications services, and/or cable television services to residents, businesses, schools, libraries, nonprofit entities and other users of such services, either directly or indirectly with public or private sector partners?*

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**Voters residing in Ignacio will be asked Question 2E and La Plata County Question 1B**

*Without increasing taxes, shall the Town of Ignacio, Colorado have the legal ability to provide any or all services currently restricted by Title 29, Article 27, Part 1 of the Colorado Revised Statutes, specifically described as "advanced service," "telecommunications service," and "cable television service", as defined by the Statute, including, but not limited to, any new and improved high bandwidth services based on future technologies, utilizing community owned or other infrastructure, including but not limited to any existing fiber optic network, either directly, or indirectly, or by contract, or by sale or purchase or resale of wholesale cable television service, telecommunications service or advanced service, with public or private sector service providers, to potential subscribers that may include telecommunications service providers, advanced service providers residential users, commercial users, schools, libraries, non-profit entities, and other users of such services within the Town of Ignacio, Colorado?*

## Tell me more about Colorado Senate Bill 152...

*Colorado Senate Bill 05-152 (SB 152) is a measure passed by the Colorado Legislature in 2005. Its intent was to limit governments from competing with the private sector. Among other provisions, it requires local governments to secure voter approval before entering into the broadband partnerships or business. Without such approval, the law limits the ability of Colorado local governments to provide a wide spectrum of services, including:*

- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

### How Can I Vote?

Ballots are mailed to voters the week of October 12.  
Ballot drop-off locations are located at:

- Bayfield Town Hall  
1199 Bayfield Parkway, Bayfield
- Ignacio Town Hall  
540 Goddard Ave, Ignacio
- La Plata County Clerk & Recorder Office  
98 Everett St, Ste C, Bodo Park, Durango
- La Plata County Fairgrounds  
2500 Main Ave, Durango
- La Plata County Administration Building  
1101 E 2nd Ave, Durango

Voters may also mail ballots to the La Plata County Clerk's Office (98 Everett St, Ste C, Durango 81303).

Ballots must be received by Election Day —  
Tuesday, November 3.

Visit: [LPCo 2015 Coordinated Election](#)

### How would an exemption from SB 152 benefit our communities?

A voter-approved exemption from SB 152 would restore local independence and ability to evaluate all possibilities for next-generation broadband services in La Plata County and our communities.

An exemption supports local choice and options, allowing citizens to make the best decisions based on the needs of our own individual communities, without raising taxes.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

[www.swccog.org](http://www.swccog.org)  
970-779-4592



La Plata County  
Economic Development  
**ALLIANCE**

[www.yeslpc.com](http://www.yeslpc.com)  
970-259-1700

This information about SB 152 has been paid for by Southwest Colorado Council of Governments and La Plata County Economic Development Alliance. It is not intended to urge a vote for or against this item.

## SB 152 exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as Bayfield, Durango, Ignacio and La Plata County partner with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

**More Connected Communities**, with new avenues for public engagement in local decision-making and new opportunities for connected social spaces and creative networking.

**Improved Quality of Life**, as local residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.



### What is fiber-optic broadband?

Fiber-optic broadband cable can run underground or in the air on existing poles. Pulses of light allow very reliable connections and can quickly carry large amounts of data over long distances. Fiber-optic cable is a dedicated internet connection and is not shared with cable services. Fiber-optic network speeds are typically 100 megabits to 10 gigabits per second, compared to 20 to 100 megabits per second for a typical cable internet connection, or 3 megabits per second or less for traditional copper phone service.

### Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Boulder
- Rio Blanco County
- Garfield County

### Does La Plata County or communities within the county own existing fiber?

Yes, **Bayfield** owns fiber in the ground in Town 'rights of way.' Bayfield also owns 2 miles of fiber infrastructure. **Durango** currently owns 19 miles of fiber, and additional miles of infrastructure including underground conduit that would make possible future installation of fiber-optic line. **Ignacio** owns about 1.5 miles of fiber. Meanwhile **La Plata County** has fiber, conduit and other equipment and infrastructure throughout the county related to fiber options.

### This ballot item is:

If voters approve this ballot item, La Plata County and your community would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the county or community would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service itself, or develop a combined strategy to benefit residents and business users.

### This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. La Plata County does not have plans to create a public broadband utility, nor do any communities within the county. Passage of this measure would allow the county and communities to explore of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.

## What is fiber-optic broadband?

Fiber-optic broadband cable can run underground or in the air on existing poles. Pulses of light allow very reliable connections and can quickly carry large amounts of data over long distances. Fiber-optic cable is a dedicated internet connection and is not shared with cable services. Fiber-optic network speeds are typically 100 megabits to 10 gigabits per second, compared to 20 to 100 megabits per second for a typical cable internet connection, or 3 megabits per second or less for traditional copper phone service.

## Does Archuleta County own existing fiber?

Yes, Archuleta County currently has fiber, conduit, equipment and other infrastructure related to fiber-optics.

## Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Boulder
- Rio Blanco County
- Garfield County

## This ballot item is:

If voters approve this ballot item, Archuleta County would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the town county would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service itself, or develop a combined strategy to benefit residents and business users.

## This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. Archuleta County has no plans to create a public broadband utility. Passage of this measure would allow the exploration of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.

## November 2015 BALLOT QUESTION Exemption from SB 152

Voters residing in Archuleta County will be asked this question.

Archuleta County Question 1A

*Without increasing taxes, shall Archuleta County have the legal ability to provide any or all services currently restricted by Title 29, Article 27, Part 1, of the Colorado Revised Statutes, specifically described as “advanced services,” “telecommunications services,” and “cable television services,” as defined by the statute, including, but not limited to, any new and improved high bandwidth services based on future technologies, utilizing community owned infrastructure including but not limited to any existing fiber network, either directly, or indirectly with public or private sector service providers, to potential subscribers that may include telecommunications service providers, and residential or commercial users within Archuleta County?”*



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www.swccog.org  
970-779-4592

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Would you like the opportunity for...

Better and More Affordable Internet Access? A Level Playing Field for Local Businesses? A More Connected and Vital Community?

## Exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as Archuleta County partners with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

**A More Connected Community**, with new avenues for public engagement in local decision-making and new opportunities for connected social spaces and creative networking.

**Improved Quality of Life**, as local residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.

## Tell me more about Colorado Senate Bill 152...

*Colorado Senate Bill 05-152 (SB 152) is a measure passed by the Colorado Legislature in 2005. Its intent was to limit governments from competing with the private sector. Among other provisions, it requires local governments to secure voter approval before entering into the broadband partnerships or business. Without such approval, the law limits the ability of Colorado local governments to provide a wide spectrum of services, including:*

- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

## How would an exemption from SB 152 benefit Archuleta County?

A voter-approved exemption from SB 152 would restore local independence and ability to evaluate all possibilities for next-generation broadband services in Archuleta County.

An exemption supports local choice and options, allowing citizens to make the best decisions based on the needs of our own community, without raising taxes.

## How Can I Vote?

Ballots are mailed to voters beginning October 13. Ballot drop-off begins October 26.

Voter Service & Polling Centers are located at:

- Archuleta County Clerk's Office  
449 San Juan St, Pagosa Springs
- Archuleta County Motor Vehicle Office  
449 San Juan St, Pagosa Springs

Voters may also mail ballots to:  
Archuleta County Clerk's office  
P.O. Box 2589  
Pagosa Springs, CO 81147

Ballots must be received by Election Day—  
Tuesday, November 3.



## What is fiber-optic broadband?

Fiber-optic broadband cable can run underground or in the air on existing poles. Pulses of light allow very reliable connections and can quickly carry large amounts of data over long distances. Fiber-optic cable is a dedicated internet connection and is not shared with cable services. Fiber-optic network speeds are typically 100 megabits to 10 gigabits per second, compared to 20 to 100 megabits per second for a typical cable internet connection, or 3 megabits per second or less for traditional copper phone service.

## Does Silverton or San Juan County own existing fiber?

Yes, Silverton and San Juan County currently have fiber, conduit, equipment and other infrastructure related to fiber-optics.

## Are other Colorado cities exempt from SB 152?

Voters in nearly a dozen Colorado cities and counties have exempted themselves from SB 152, passing measures that affirm their local choice to decide how broadband services develop in these communities.

Exemptions have been approved in:

- Montrose
- Delta
- Grand Junction
- Telluride
- Fort Collins
- Redcliff
- Rio Blanco County
- Garfield County

## This ballot item is:

If voters approve this ballot item, Silverton and San Juan County would be exempted from a state law that otherwise purports to limit local governments from improving broadband capabilities. With this exemption, the town and the county would be permitted to establish business partnerships with private companies to increase access to high-speed broadband internet, opt to provide this service themselves, or develop a combined strategy to benefit residents and business users.

## This ballot item is not:

This ballot item would not prevent any private business, including existing broadband providers, from initiating or continuing to provide these services. The Town of Silverton and San Juan County have no plans to create a public broadband utility. Passage of this measure would allow the exploration of a variety of options to make assets available to serve the broadband needs of residents, students and businesses.

## November 2015 BALLOT QUESTION Exemption from SB 152

As a resident of Silverton and/or San Juan County, you will be asked the following question.

### Question 1A

*Without increasing taxes, shall the citizens of San Juan County Colorado including the Town of Silverton restore local authority to provide all services and facilities restricted since 2005 by Title 29, Article 27 of the Colorado Revised Statutes, described as “advanced services,” “telecommunication services,” and “cable television services,” including providing any new and improved broadband services and facilities based on future technologies, utilizing existing or new community owned infrastructure including but not limited to the existing fiber optic network, either directly or indirectly with public or private sector partners, to potential subscribers that may include telecommunications service providers, residential or commercial users within the boundaries of San Juan County including the Town of Silverton?*



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970-779-4592

This information about SB 152 has been paid for by Southwest Colorado Council of Governments. It is not intended to urge a vote for or against this item.

## Tell me more about Colorado Senate Bill 152...

*Colorado Senate Bill 05-152 (SB 152) is a measure passed by the Colorado Legislature in 2005. Its intent was to limit governments from competing with the private sector. Among other provisions, it requires local governments to secure voter approval before entering into the broadband partnerships or business. Without such approval, the law limits the ability of Colorado local governments to provide a wide spectrum of services, including:*

- free Internet service in city libraries, parks and community centers;
- leveraging government infrastructure and partnering with private businesses to provide affordable and high-speed Internet service throughout the entire community;
- direct provision of broadband services by municipal governments where needed.

### Exemption outcomes could include:

**Better Access** to high speed broadband services for residents and businesses alike.

**Intensified Innovation** by local businesses and entrepreneurs.

**Affordable Internet Access**, as the Town of Silverton and San Juan County partner with internet service providers and key institutions to more efficiently expand internet service.

**A Cleaner Environment**, as high speed internet reduced commuting needs and promotes high tech green jobs.

**A More Connected Community**, with new avenues for public engagement in local decision-making and new opportunities for connected social spaces and creative networking.

**Improved Quality of Life**, as residents have better access to information in work and at home, allowing more free time to enjoy all that the surrounding area has to offer.

## How would an exemption from SB 152 benefit Silverton?

A voter-approved exemption from SB 152 would restore local independence and ability to evaluate all possibilities for next-generation broadband services in Silverton and San Juan County.

An exemption supports local choice and options, allowing us as citizens to make the best decisions based on the needs of our own community, without raising taxes.

## How Can I Vote?

Ballots are mailed to voters the week of October 12.

Ballots may be dropped off at:  
San Juan County Courthouse  
1557 Greene St, Silverton

Voters may also mail ballots to:  
San Juan County Clerk's Office  
PO Box 466  
Silverton CO 81433

Ballots must be received by Election Day—  
Tuesday, November 3.

# TPR/Transit Council Update

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## **TPR**

There was no TPR meeting in September. The next meeting is scheduled for October 2, 2015.

## **Transit Council**

The transit council had a meeting September 21. Service providers gave updates. A goal/strategic planning meeting will be scheduled for November in Mancos. Day, time, and location will be confirmed by COG staff after a Doodle poll is taken to ensure maximum participation.

## The VISTA Report

During the past few weeks my attention has been focused on a shared services model that could reduce cost while providing services that were formerly not available in the area. A poll was sent out to multiple community leaders asking what kind of services they see as lacking in their areas. We received information that there is a wide array of services that would benefit the region. A few of the shared services that have been researched include: grant writing/managing, information technology, public safety training, federal coordination, infrastructure, and transportation. What I found in my research is that some other states are have shared services models that the COG could reshape in order to make it useful for Southwest Colorado. The main issue in incorporating a shared service model is that the region is specified as rural. In reading through other states models, I found that there are rural communities which have made successful models for their communities.

Through phone call and email I have begun to contact some towns about their purchasing activities. Using this as my starting point I am collecting data on things such as what heavy machinery the towns might be looking to buy, how much and where the town buys office supplies, and how much and where they are buying road supplies. The information I have been receiving is being cataloged in a spread sheet that I will continue to expand upon as I get more information. I will continue to contact town and county procurement people as I will start to need more specific information in order to move forward.